



AGENDA

VISION: The Washington Elementary School District is committed to achieving excellence for every child, every day, every opportunity.

DATE: April 28, 2016

TIME: Regular Meeting 7:00 p.m.

PLACE: Administrative Center, 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505

**CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED.**

A copy of the completed agenda with names and details, including available support documents, may be obtained during regular business hours at the Washington Elementary School District Superintendent's Office at 4650 West Sweetwater Avenue, Glendale, AZ 85304-1505.

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

B. Moment of Silence and Meditation

C. Pledge of Allegiance

D. Adoption of the Regular Meeting Agenda

It is recommended that the Governing Board adopt the Regular Meeting Agenda.

Motion _____ Second _____ Vote _____

E. Approval of the Minutes

It is recommended that the Governing Board approve the Minutes of the April 14, 2016 Regular Meeting.

Motion _____ Second _____ Vote _____

F. Current Events and Acknowledgments: Governing Board and Superintendent

G. Public Participation**

- Members of the public may address the Governing Board during this portion of the agenda in regard to non-agenda items (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)
- Additionally, or instead of, members of the public may address the Governing Board during a specific item that is on the agenda (not to exceed three (3) minutes at chair's discretion). If interpretation services are used, the time shall not exceed six (6) minutes, including interpretation.)

H. Showcase and Celebration of Departments/Programs/Schools

The Seventh and Eighth Grade Honors Choir from Sunnyslope School will perform for the Governing Board.

I. Special Recognition

Jaidyn Mallon, Sixth Grader from Lookout Mountain Elementary placed First in the District Spelling Bee.

Jessica Zylstra, Eighth Grader from Mountain Sky Junior High School placed Second in the District Spelling Bee

J. It is recommended that the Governing Board approve the Consent Agenda.

Motion _____ Second _____ Vote _____

II. CONSENT AGENDA

*A. Approval/Ratification of Vouchers

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of materials, equipment, salaries and services.

9

*B. Personnel Items

Personnel items include resignations, terminations, requests for retirement or leave, recommendations for employment and position changes

10-14

*C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of \$1,126.69. (The Value of Donated Items is Determined by the Donor)

15

*D. Grant Acceptance: Acceptance of the Captain Planet Foundation Echo-Tech Grant in the amount of \$ 2500.00

16

*E. Out of State Travel

17-19

*F. Acceptance of the Building Renewal Grant in the amount of \$3,942.00

20-28

III. ACTION/DISCUSSION

A. Community Use of School Facilities Fee Structure for Fiscal Year 2016-2017 (Kathleen McKeever, Director of Academic Support Services)

29-31

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|---|-------|
| B. Award of 2nd and Final GMP– RFQ #15.023 Construction Manager at Risk (CMAR) for Sunburst Site Improvement Project to Chasse Building Team in an amount not-to-exceed \$2,887,397.00
(Mike Kramer, Director of Capital Projects & Maintenance) | 32-33 |
| C. To Consider and, if Deemed Advisable, to Adopt a Resolution Ordering the Sale of School Improvement Bonds for the District
(Cathy Thompson, Director of Business Services) | 34-49 |
| D. Head Start Update, Philosophy, Long-Range and Short-Range Goals, and Self-Assessment Plan
(Diana Howsden, Director of Head Start Services and Michael Pilsbury, Head Start Program Coordinator) | 50-70 |
| E. Proposed Governing Board Meeting Dates for the 2016-2017 School Year
(Aaron Jahneke, Governing Board President) | 71-74 |
| F. 2017 Arizona School Boards Association’s Legislative Agenda Proposals and Delegate Selection
(Aaron Jahneke, Governing Board President) | 75-80 |

IV. INFORMATION/DISCUSSION

- | | |
|---|-------|
| A. Review of ASSET Management Tool
(Tim Detlaff, Ameresco) | 81-90 |
|---|-------|

V. FUTURE AGENDA ITEMS

VI. ADJOURNMENT

Motion _____ Second _____ Vote _____

NOTES: As a matter of information to the audience, five days prior to any Governing Board Meeting, Board Members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Persons with a disability may request a reasonable accommodation by contacting 602-347-2802. Requests should be made at least 24 hours prior to the scheduled meeting in order to allow time to arrange for the accommodation.

(*) Items marked with an asterisk (*) are designated as Consent Agenda Items. This implies that the items will be considered without discussion. Consent Agenda items may be removed for discussion and debate by any member of the Governing Board by notifying the Board President or the Superintendent twenty-four (24) hours before regular Board meeting or by a majority of the Governing Board members present at the Board Meeting.

(**) Members of the public who wish to address the Board during Public Participation or on an item which is on the agenda may be granted permission to do so by completing a PUBLIC PARTICIPATION SPEAKER COMMENT form and giving it to the Board's Secretary PRIOR TO THE BEGINNING OF THE MEETING. Those who have asked to speak will be called upon to address the Board at the appropriate time. If interpreter services are needed, please contact Angela Perrone at 602-896-6290 at least 24 hours prior to the scheduled Board Meeting in order to allow sufficient time to arrange for an interpreter to be available.

(**) During open session, the Board shall not hear personal complaints against school personnel or any other person connected with the District. Policy KE is provided by the Board for disposition of legitimate complaints including those involving individuals.

(**) The Board may listen but cannot enter into discussion on any item not on the agenda. Depending upon the number of requests to speak to the Board, time limitations may be imposed in order to facilitate accomplishing the business of the District in a timely manner.

WASHINGTON ELEMENTARY SCHOOL DISTRICT

DRAFT

GOVERNING BOARD MINUTES:
REGULAR MEETING

DRAFT

2015-2016

April 14, 2016

Administrative Center
Governing Board Room
4650 West Sweetwater Avenue
Glendale, AZ 85304-1505

I. REGULAR MEETING – GENERAL FUNCTION

A. Call to Order and Roll Call

Mr. Aaron Jahneke called the meeting to order at 7:05 p.m. Governing Board member's constituting a quorum were present: Mr. Aaron Jahneke, Ms. Clorinda Graziano, Mr. Larry Herrera, and Mrs. Tee Lambert.

Mr. Bill Adams will join by phone later in the meeting.

B. Moment of Silence and Meditation

Mr. Jahneke called for a moment of silence and mediation

C. Pledge of Allegiance

Mr. Jahneke led the Pledge of Allegiance

D. Adoption of the Regular Meeting Agenda

A motion was made by Mr. Herrera that the Governing Board adopt the March 10, 2016 Regular Meeting Agenda. The motion was seconded by Ms. Graziano. The motion carried.

4-0

E. Approval of the Minutes

A motion was made by Mrs. Lambert that the Governing Board approve the minutes of the March 10, 2016 Regular Meeting. The motion was seconded by Ms. Graziano. The motion carried.

4-0

F. Current Events and Acknowledgments: Governing Board and Superintendent

The following announcements and comments were made by Governing Board members and Superintendent Stanton:

Mr. Herrera

- Attended the Refugee Parent University on Saturday, April 9th. It was great to see all of the parents and observe the many languages being spoken.
- Visited Royal Palm on Friday, April 4th and observed some amazing teachers. There was one classroom that had 13 difference languages spoken.
- Visited Orangewood Elementary on Thursday, April 14th and was able to observe some math and STEM classes.

Mrs. Lambert

- Acknowledged all of the hard work everyone is doing to support public education. Mrs. Lambert said she appreciated all of the positive conversations people are having among their neighbors and legislators keeping the focus on educating kids.

Mr. Jahneke:

- Visited Mrs. Thome's first grade class at Washington Elementary on Friday, March 25th. Mr. Jahneke mentioned that Thome was also his teacher and it was great to have the opportunity to thank Ms. Thome and interact with her students.

Ms. Graziano:

- Thanked
 - Arroyo Elementary; Ocotillo Elementary; Washington Elementary; Sahuaro Elementary; and Desert View Elementary for the new student artwork in the boardroom.
 - ASU West for hosting the WESD art show and to all of the WESD art teacher and parents for their support WESD students.

Attended:

- Elementary and Middle School All State Band on Saturday, March 12th along with students from Desert Foothills Junior High School. Ms. Graziano mentioned that Superintendent Stanton was also in attendance with his daughter who plays the flute.
- Mountain Sky Choral Festival on March 24th
- Palo Verde Choir Festival on March 24th
- Maryland Reading Restaurant on March 24th
- WESD Student Art Exhibit at ASU West on Tuesday, March 29th
- Phoenix Chamber Music Society on Friday, April 1st with Mrs. Diana Polanski.
- Sunburst Speech contest on April 11th
- Attended the Refugee Parent University on Saturday, April 9th. It was wonderful to hear all of the languages. Thanked all of the WESD staff for their hard work organizing the event.
- Spring Fling at Cholla Middle School on Saturday, April 9th
- Girls basketball game at Cholla Middle School on Saturday, April 9th

Dr. Stanton shared the following updates:

- Recognized WESD's ASPIRE cohort in the audience observing the board meeting and thanked Dr. Lyn Bailey; Dr. Maggie Westhoff; Mrs. Janet Altersitz, and Ms. Carol Patterson for the wonderful work they do to prepare our teachers to be future leaders.
- Attended the Parent Leadership Team Meeting on Monday, March 21st. Dr. Bonney and Mr. Perrone did a great job showing some of the STEAM opportunities within the district.
- Thanked all of the WESD art teachers, administrators, students and parents for all of their hard work in organizing the WESD Student Art Show at ASU, it was an amazing event. Dr. Stanton said it was like the academy awards for students.
- Thanked Cathy Thompson, David Velasquez, Bert Hertzog, and Amy Fernandez for staying late and working hard to help Luke Air force Base on an issue. It was a great partnership.

Mr. Adams thanked Dr. Stanton, and the WESD Transportation department going above and beyond in assisting Luke Air Force Base with transportation for Luke Days. Mr. Adams said he couldn't be more proud of WESD.

G. Public Participation

Trisha Junior asked for the Board secretary to read the following statement:

"I was disappointed to hear about the security breach. I have lost trust in how my

personal information is being handled by the district. I would like to know if a police report was made. What new procedures have been implemented to ensure this never happens again? I would strongly urge that this be communicated to our population of Spanish speaking employees in their native languages. Lastly, I would like to participate in any committee that be formed to prevent any fraud or security breach. Thank you for your time”

Stella Cravens asked the Board secretary to read the following statement:

“I am highly concerned about the security breach, lack of police report accessibility and a one year monitoring of my personal information is way too short”

H. Showcase and Celebration of Departments/Programs/Schools

Superintendent Stanton introduced Mr. Daniel Fisher, Administrator of New Beginnings who provided the Board with an overview of New Beginnings Academy.

Mrs. Lambert thanked Mr. Fisher for the work that he and his staff are doing. Mrs. Lambert said that when she first began serving on the Board, WESD went through a different process on how it dealt with students who had behavior difficulties and many times decision were made that were in the best interest of the adults. Mrs. Lambert said the District made a conscious decision to do things differently and created New Beginnings because just like Mr. Fisher said, everyone makes mistakes and we need to stop blaming and teach students to make better choices and learn from their mistakes.

Mr. Herrera thanked Mr. Fisher for his service in the Air Force and all of the work he and his staff do at New Beginnings.

Mr. Herrera asked Mr. Fisher what the teacher to student ratio was at New Beginnings.

Mr. Fisher said the current ratio for eight grader is 12:1; seventh grade is 8:1, and 6th graders are 7:1. Mr. Fisher said that New Beginnings tries to keep the ratio below 12 students to one teacher.

Mr. Herrera asked Mr. Fisher to share the New Beginnings garden story with Board.

Mr. Fisher shared the story of how the New Beginnings garden started and who the students responded. Mr. Fisher said that the students have really taken responsibility, pride and ownership in caring for the garden which is great since Mr. Fisher said he is a city boy from the city of Chicago and knew nothing about gardening.

Mr. Herrera mentioned that New Beginnings is seen as a model program in handling student discipline and he has been approached by other Districts about starting similar programs.

Mr. Fisher said that he has been contacted by Glendale Union High School District and Baltz School District and looks forward to sharing best practices.

Ms. Graziano asked how students were chosen to attend New Beginning.

Mr. Fisher said that recommendations for placement come from school principals. Normally discipline is handled at the student's home school but some cases require additional interventions. Mr. Fisher said that students who are recommended for long term suspension are placed at New Beginnings pending the hearing. Depending on

the outcome of the hearing, the student is either temporarily placed at New Beginnings or a similar program or they go back to their home school.

Ms. Graziano asked how long the placement process takes at New Beginnings.

Mr. Fisher said that depending on the situation, a student can be temporary placed at New Beginnings anywhere from one to three weeks after the infraction occurs.

Ms. Graziano asked if there was a waiting list to attend New Beginnings.

Mr. Fisher said there is no waitlist for New Beginning. Mr. Fisher said that Dr. Bailey ensures they have the resources to accommodate all students needing placement.

Ms. Graziano thanked Mr. Fisher for the work he and his staff do for students.

Superintendent Stanton introduced Mr. Harry Leon, Director of Safety and Security who provided the Board with an overview of the District's Mentoring Program.

Mrs. Lambert said she liked the way Mr. Leon and his staff are running the mentoring program based on the seven anchors model. Mrs. Lambert said that she believes one of the reasons the program is successful is because the mentoring comes from security officers, who are seen as authority figures, and it gives students a chance to interact with them in a positive way.

Mrs. Lambert asked if the mentors reach out and work with the families.

Mr. Leon said that they make every effort to engage the parents in the mentoring program because it is key to the success of the students. Mr. Leon said that they are continuing to look at new ways to actively engage the families of the students they mentor.

Mr. Herrera thanked both Mr. Leon and Dr. Stanton for their vision in starting this program.

Mrs. Graziano asked if there were mentors other than security involved in the program.

Mr. Leon said that currently the mentoring program consist of seven security officers and Mrs. Lori Mora, Administrator of Special Services, is also assisting with the mentoring program.

Mrs. Graziano thanked Mr. Leon for his leadership and the work of the security team to make a difference in the lives of students.

Dr. Stanton asked Mr. Leon to introduce his staff involved in the mentoring program that are in the audience.

Mr. Leon introduced Mr. Jose Mejia, Dr. Dan Lapeiare, Mr. Tim Mahoney, and Mrs. Lori Mora.

Dr. Stanton said that a good mentoring program is integral in any District and thanked Mr. Leon for his vision and leadership.

I. Approval of the Consent Agenda

4-0

Mrs. Lambert asked for the item *II.B – Personnel Items be pulled from the Consent

agenda for separate consideration.

Mrs. Lambert made a motion that the Governing Board approve the remaining Consent Agenda items as presented. The motion was seconded by Mr. Herrera. The motion carried. (4-0)

Mrs. Lambert made a motion that the Governing Board approve Consent Agenda Item B, Personnel Items as presented. The motion was seconded by Mr. Herrera. The motion carried. (4-0)

Dr. Stanton introduced and recognized the new principal of Orangewood, Mrs. Colleen Mahoney. Dr. Stanton presented Mrs. Mahoney with a bouquet and thanked Mrs. Sue Snyder, the interview committee, and Orangewood staff for all their assistance in selecting Mrs. Mahoney.

Mr. Jahneke thanked all of the individuals, organizations, and companies who have donated to the students and staff at WESD.

II. CONSENT AGENDA

- *A. Approval/Ratification of Vouchers** **4-0**
Approved and ratified the vouchers as presented.

- *B. Personnel Items** **4-0**
Approved the personnel items as presented.

- *C. Public Gifts and Donations: Acceptance of checks and items to schools and District departments in the amount of \$ 142,487.40 (The Value of Donated Items is Determined by the Donor** **4-0**

Name of Donor	School	Amount and/or Value of Donation
Liberty GMC	Various Schools	\$31,250
Farmers Insurance	Abraham Lincoln Traditional	\$2,500
Alliance Bank of Arizona	Sunburst Elementary School	\$750.00
Aaron Brown	Acacia Elementary School	\$300.00
Telephone Pioneers	Acacia Elementary School	\$11,635.00
Donors Choose	Desert View Elementary School	\$1,824.76
Lakeview PTA	Lakeview Elementary School	\$1,200.00
Richard Parks	Desert View Elementary	\$5,000.00
Wells Fargo	Lookout Mountain Elementary School	\$345.00
Lookout Mountain PTO	Lookout Mountain Elementary School	\$10,000.00
Friends of Phoenix Public Library	Moon Mountain Elementary School	\$1,000.00
Maricopa County Juvenile Probation	Mountain Sky Junior High School	\$350.00
Target	Mountain Sky Junior High School	\$804.15
State of Arizona Game and Fish Department	Orangewood Elementary School	\$2040.00
Verizon Foundation	Orangewood Elementary School	\$750.00
Orangewood PTA	Orangewood Elementary School	\$415.00
Alliance Bank	Roadrunner Elementary School	\$680.00
Valley Life	Sweetwater School	\$600.00

- *D. Grant Acceptance: Acceptance of the Mathematics and Science Partnership Grant for Mathematics in the amount of \$347,400.00; the Just 4 Kids Grant in the amount of \$510.15; the Virginia Piper Back-To-School Grant in the amount** **4-0**

\$48,500.00; and the Washington Education Foundation Grants in the amount of \$7,176.80.

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| *E. Permission to Pursue the 21st Century Community Learning Center Grant in the Amount of \$6,300,000.00 on Behalf of the District | 4-0 |
| *F. Agreement with Interlingua to Provide Spanish Classes to MAP Center Students at Sahuaro Elementary School | 4-0 |
| *G. Acceptance of the Building Renewal Grant in the amount of \$2,300.00 | 4-0 |
| *H. Intergovernmental Cooperative Purchase Authorization with the Greater Purchasing Consortium for Schools (GPPCS) and Strategic Alliance for Volume Expenditures (SAVE) | 4-0 |
| *I. Approval of Second Reading of Proposed Amended Board Policies BEC – Executive Sessions/Open Meetings and BEDA – Notification of Board Meetings | 4-0 |
| *J. Approval of Second Reading of Proposed Amended Board Policy – GDQA – Support Staff Reduction In Force | 4-0 |
| *K. Approval of Second Reading of Proposed Amended Board Policy – JFAB – Tuition/Admission of Nonresident Students | 4-0 |
| *L. Approval of Second Reading of Proposed Amended Board Policy – JK – Student Discipline | 4-0 |
| *M. Approval of Second Reading of Proposed Amended Board Policy – JLIA – Supervision of Students | 4-0 |
| *N. Designation of the Superintendent, the Board Secretary and the Administrative Assistant to the Superintendent to Receive Service of Process | 4-0 |

III. ACTION/DISCUSSION

Mr. Adams joined the meeting via telephone at 7:55 p.m.

A. Bond Sale Resolution

UNANIMOUS

Dr. Stanton introduced Mrs. Cathy Thompson, Director of Business Services who then introduced Erika Coombs, Financial Advisor from Stifel, Nicolaus & Company to review the process for ordering the sale of School Improvement Bonds for the District in the amount of \$25,500,000.

Ms. Graziano asked what the timeframe was to repay the bonds.

Mrs. Coombs said that statute allows bonds to be repaid within 20 years. Mrs. Coombs said that based on the information provided in the voter information pamphlet and information obtained from the District, WESD chose a ten year payoff plan.

Ms. Graziano asked when the projects funded from the bond sales would be completed.

Mrs. Thompson said that the District has projects that scheduled to be completed by

2020.

Mr. Herrera asked whether they expected to receive the complete \$25,000,000 from the bond sale.

Mrs. Coombs said that they are requesting the remaining funds from the 2010 special bond election, which is \$25,000,000.

Mr. Herrera asked what projects are planned to be completed with the issuance of the \$25,000,000.

Mrs. Thompson building systems replacements like air conditioning, roofing, and some playgrounds remodels. The funds from this bond sale would also be used to replace some portables.

Mrs. Lambert moved that the Governing Board adopt a Resolution ordering the sale of School Improve Bonds for the District in the amount of \$25,000,000. The motion was seconded by Ms. Graziano. The motion passed. (5-0)

IV. INFORMATION/DISCUSSION

A. Update Regarding Third Interim Assessments

Dr. Stanton introduced Mrs. Janet Sullivan, Assistant Superintendent of Academic Services, with an overview of the Interim Three assessment process, results, and data analysis.

Mrs. Lambert asked how quickly teachers were able to access the information in Data Dash after an assessment in order to utilize it in their instruction.

Mrs. Sullivan said that Program Coaches are given the scan sheets on the Friday after testing and they have the data loaded into Data Dash by the next Tuesday, the data is loaded into Data Dash for teachers to view and utilize.

Mrs. Lambert asked Mrs. Sullivan about the feedback received from teachers about the use of Data Dash.

Mrs. Sullivan said the feedback ranges. Some teachers love Data Dash and have fully incorporated it into their lesson planning and teaching, others have only dabbled in the system.

Ms. Graziano asked whether there were test times that are scored by the teacher instead of a score card.

Mrs. Sullivan said there about 6 questions that require teachers to use a rubric to score.

Ms. Graziano asked whether the information obtained in May is that different from the information on AzMerit.

Mrs. Sullivan said that there is some difference since there is still over a month left of instruction after the AzMerit test is taken.

Ms. Graziano asked if any of the assessments are factored into the student's quarterly grades.

Mrs. Sullivan said that teachers are discouraged from utilizing assessments in factoring grades.

Mr. Adams thanked Mrs. Sullivan for another insightful presentation.

Mr. Jahneke mentioned that he always notices a huge dip in the data during 8th grade and asked Mrs. Sullivan if she had any explanation for the decrease.

Mrs. Sullivan said that she is aware of several conversations about teachers and administrators regarding the 8th grade dip but so far no answers.

Mr. Jahneke thanked Mrs. Sullivan for her informative presentation and told the ASPIRE students that they chose a great meeting to observe.

V. FUTURE AGENDA ITEMS

Mr. Adams asked for the Board to look into the possibility of joining the National Hispanic Caucus.

Mrs. Lambert requested an update on the 2010 bond and the use its proceeds.

Mrs. Lambert requested a summary of findings from exit surveys provided to employees.

Ms. Graziano requested to have an organizational discussion and possible action regarding the history of why WESD uses the second and fourth Thursdays for Governing Board meetings.

Mr. Herrera asked for an update on both the Gifted Education program and the Title I program.

VI. ADJOURNMENT

UNANIMOUS

A motion was made by Mr. Bill Adams to adjourn the meeting at 8:55 p.m. The motion was seconded by Mr. Herrera. The motion carried 5-0.

SIGNING OF DOCUMENTS

Documents were signed as tendered by the Governing Board Secretary

BOARD SECRETARY

DATE

BOARD OFFICIAL

DATE

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Discussion
		<u> </u>	Information
DATE:	April 28, 2016	<u> </u>	1 st Reading

AGENDA ITEM: *Approval/Ratification of Vouchers

INITIATED BY:	<u>Elizabeth Martinez,</u>	SUBMITTED	<u>David Velazquez, Director of</u>
	<u>Accounting Manager</u>	BY:	<u>Finance</u>

PRESENTER AT GOVERNING BOARD MEETING:	<u>Cathy Thompson, Director of Business Services</u>
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA, DK and A.R.S. §15-321</u>
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SUPPORTING DATA

Funding Source: Various
Budgeted: Yes

The Vice President of the Board reviews all vouchers prior to the meeting of the Board. Vouchers represent orders for payment of salaries, materials, equipment, and services. Documentation for warrants is available for inspection from the Finance Department located at the District Administrative Center.

APPROVE/RATIFY FY15/16 PAYROLL VOUCHERS (warrants for services and materials, payroll expense):

04/15/16	<u>2,879,084.34</u>
Totals:	<u>2,879,084.34</u>

APPROVE/RATIFY FY 15/16 EXPENSE VOUCHERS (warrants for services and materials, payroll expense):

04/06/16	4,898,473.41
04/08/16	664,101.49
04/13/16	<u>1,619,865.98</u>
Totals:	<u>7,182,440.88</u>

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve and ratify the payroll and expense vouchers as presented.

Superintendent Dr. Paul Stanton

SUPPORTING DATA

The attached personnel actions are presented for approval.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the personnel items as presented.

Superintendent Dr. Paul Stanton

RECOMMENDED PERSONNEL ACTIONS

April 28, 2016

RESIGNATIONS, RETIREMENTS, EXCESSES, AND LEAVES OF ABSENCE**A. ADMINISTRATIVE**

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF	EFFECTIVE DATE
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B. CERTIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF	EFFECTIVE DATE
Kosterman	Kristy	Teacher-LD	Mountain View	Resignation	1 mo.	4/14/2016

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF	EFFECTIVE DATE
Elia	Dahlia	Custodian - 9 mo.	Acacia	Resignation	6 mo.	4/15/2016
Hart	Robert	District Safety Officer	Safety/Security	Termination	4.5 mo.	4/15/2016
Johnson Heston	Elizabeth	Psychologist	Special Services	Resignation	1	6/3/2016
Jovel	Ana	Custodian	Mountain View	Retirement	24.5	5/31/2016
Kong	Tiffany	Psychologist	Special Services	Resignation	5	6/3/2016
McPheeters	Christina	Office Specialist	CAPE	Reduction in Force	19	6/30/2016
Memmesheimer	Dana	Bus Driver	Transportation	Resignation	5 mo.	4/8/2016
Minano	Maria	Night Custodian	Shaw Butte	Resignation	7	5/27/2016
Pelaez	Terry	Office Technician	Business Services	Resignation	9 mo.	4/4/2016
Prieto	Monica	Custodian - 9 mo.	Tumbleweed	Resignation	8	4/22/2016

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF	EFFECTIVE DATE
Algria-Hernandez	Lucia	KidSpace Asst.	Abraham Lincoln	Resignation	8 mo.	5/5/2016
Annecharico	Nicole	Paraprofessional	Sunset	Resignation	1	5/24/2016
Azevedo	Holly	ELL Testing Specialist	Mountain View	Resignation	7	5/24/2016
Bailey	Caitlin	Food Service Helper	Cholla	Resignation	8 mo.	4/15/2016
Boland	Sue	Instructional Assistant	Mt. Sky	Resignation	2	5/23/2016
Carlson	Amanda	Bus Assistant	Transportation	Resignation	2	4/18/2016
Cervantes	Nohemi	Speech/Lang. Assistant	Special Services	Resignation	2	5/25/2016
Flores	Nicole	KidSpace Asst.	Lookout Mt.	Resignation	6 mo.	4/1/2016
Forrest	Darcie	Personal Care Provider	Shaw Butte	Resignation	1.5	5/24/2016
Gullick	Deanna	Special Ed. Asst.	Sweetwater	Resignation	5	3/30/2016
Hoffman	Keith	Bus Driver	Transportation	Resignation	6	4/1/2016

REVISED: April 27, 2016
RECOMMENDED PERSONNEL ACTIONS
April 28, 2016

D. PART-TIME CLASSIFIED (continued)

LAST NAME	FIRST	POSITION	LOCATION	ACTION	YEARS OF	EFFECTIVE DATE
Johnson	Jessica	Food Service Helper	Lakeview	Resignation	1	4/20/2016
Martin Soto	Mirtha	Food Service Helper	Palo Verde	Resignation	7 mo.	4/15/2016
McNutt	Carrie	Paraprofessional	Cactus Wren	Resignation	3	4/27/2016
Meehan	William	Orientation/ Mobility Specialist	Special Services	Resignation	5	5/13/2016
Miller	Alexandria	KidSpace Asst.	Ironwood	Resignation	8 mo.	5/6/2016
Mills Arnst	Beverly	Food Service Clerk	Desert Foothills	Resignation	1	5/4/2016
Nacinovich	Dawna	Paraprofessional	Ironwood	Resignation	2	4/14/2016
Norman	Mark	Crossing Guard	Ironwood	Resignation	6 mo.	4/5/2016
Sanchez	Martha	Special Ed. Asst.	Washington	Retirement	10	5/24/2016
Seeglitz	Jennifer	Paraprofessional	Chaparral	Resignation	11	5/24/2016
Skinner	April	Bus Driver	Transportation	Resignation	6 mo.	4/1/2016
Strawn	Seth	Paraprofessional	Arroyo	Resignation	1.5	4/29/2016
Toglana	Sandra	Crossing Guard	Arroyo	Resignation	1.5	4/8/2016
Woodard	Leah	Paraprofessional	Arroyo	Resignation	3	5/24/2016

REVISED: April 27, 2016
RECOMMENDED PERSONNEL ACTIONS
 April 28, 2016

EMPLOYMENT

A. ADMINISTRATIVE

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION	
Whynott	Stephen	Assistant Principal	E	Desert Foothills	16-17-FY
Wilber	Amanda	Principal	E	Richard Miller	16-17-FY

B. CERTIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION	
Black	Michelle	Teacher-2nd Grade	E	Acacia	16-17 FY
Chapman	Kristin	Teacher-1st Grade	E	Manzanita	16-17 FY
Clark	Rebecca	Teacher-Math	E	Arroyo	16-17 FY
Errington	Christina	Teacher-3rd Grade	E	Alta Vista	16-17 FY
Grass	Tiffany	Teacher- Kindergarten	E	Sahuaro	16-17 FY
Hallum	Dana	Teacher-1st Grade	E	Sunnyslope	16-17 FY
Jones	Christa	Speech Pathologist	E	Special Services	16-17 FY
Martinez	Cathy	Community Outreach Specialist	E	Cactus Wren	16-17 FY
Meek	Kylie	Teacher-5th Grade	E	Alta Vista	16-17 FY
Norman	Janet	Teacher-Music	E	Ironwood	16-17 FY
Olson	Monica	Teacher-LD	E	Arroyo	16-17 FY
Van Iwaarden	Nicole	Teacher-Math	E	Cholla	16-17 FY
Wyse	Sienna	Teacher-Special Needs Preschl	E	Desert View	16-17 FY

C. FULL-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR	LOCATION
Avila Garza	MaTeresa	Night Custodian	E	Moon Mountain
Candelaria	Stephen	Trades Specialist	E	Maintenance
Larson	Kristin	Psychologist Intern	E	Special Services
Nieves Hernandez	Maricruz	Custodian	E	Chaparral
Pacheco	Migual	Fleet Maintenance Coordinator	E	Transportation

REVISED: April 27, 2016
RECOMMENDED PERSONNEL ACTIONS
April 28, 2016

D. PART-TIME CLASSIFIED

LAST NAME	FIRST	POSITION	(E)XISTING OR (N)EW	LOCATION
Briggs	Timothy	Food Service Manager	E	Food Service
Contreras De Lopez	Rosa	Food Service Helper	E	Palo Verde
Guerra	Cecilia	Office Technician	E	Rescinded Resignation
Johnson	Etasha	Bus Assistant	E	Transportation
Juarez Villa	Maria	HeadStart Asst.	E	HeadStart
Keeney	Savannah	Food Service Helper	E	Food Service
Lewis	William	Bus Assistant	E	Transportation
Lindert	Sharon	Bus Assistant	E	Transportation
Matthews	Katherine	Crossing Guard	E	Royal Palm
Mendez	Brianne	KidSpace Assistant	E	Arroyo/Sunset
Palomino Servin	Jazmin	Food Service Helper	E	Food Service
Raab	Lorraine	KidSpace Assistant	E	Richard Miller
Raepsaet	Hannah	Special Ed. Assistant	E	Sweetwater
Russell	Dale	Bus Driver	E	Transportation
Shay	Brenda	Crossing Guard	E	Ironwood
Sheldon	Betty	KidSpace Assistant	E	Lookout Mt.
Soto	Geneata	Food Service Helper	E	Food Service
Swigart	Abigail	Special Ed. Assistant	E	Mt. Sky
Thomas	Tim	Bus Driver	E	Transportation

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Paul Stanton, Superintendent Discussion
 Information
 1st Reading

DATE: April 28, 2016

AGENDA ITEM: *Public Gifts and Donations (The Value of Donated Items is Determined by the Donor)

INITIATED BY: Dr. Paul Stanton, Superintendent SUBMITTED BY: Dr. Paul Stanton, Superintendent

PRESENTER AT GOVERNING BOARD MEETING: Dr. Paul Stanton, Superintendent

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA and A.R.S. §15-341

SUPPORTING DATA

Funding Source: Donations
 Budgeted: N/A

In accordance with Board policy, the Governing Board is advised that the following items have been received in support of Washington Elementary School District students, parents, and staff.

1. Krogers/Frys donated a check in the amount of \$476.69 to Ironwood Elementary School for the benefit of students and staff.
2. Wells Fargo Matching Gifts Program donated a check in the amount of \$350.00 to Lakeview Elementary School to benefit student programs and activities.
3. Bookstrom – Friends of the Phoenix Public Library donated 200 nonfiction books with an approximate value of \$300.00 to students at Cactus Wren Elementary.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the gifts and donations as presented.

Superintendent Dr. Paul Stanton

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO: Governing Board X Action
 FROM: Dr. Paul Stanton, Superintendent Discussion
 Information
 1st Reading

DATE: April 28 , 2016

AGENDA ITEM: *Acceptance of the Captain Planet Foundation Echo-Tech Grant in the amount of \$ 2500.00.

INITIATED BY: Kathleen McKeever, SUBMITTED BY: Kathleen McKeever, Director Academic Support Programs

PRESENTER AT GOVERNING BOARD MEETING: Kathleen McKeever, Director Academic Support Programs

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:

 BBA

SUPPORTING DATA

Funding Source: Grants
 Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grants have been received in support of Washington Elementary School District students, parents, and staff.

Funder	Location	Amount	Purpose
Captain Planet Foundation (N)	Mountain Sky	\$2500.00	STEM Program

(N) New Grant (N*) New Grant Application for Existing Grant (R) Renewal

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Captain Planet Foundation Echo-Tech Grant in the amount \$2,500.00 and authorize the Superintendent to execute all necessary documents.

Superintendent Dr. Paul Stanton

Agenda Item *II.D.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>X</u>	Action
FROM:	Dr. Paul Stanton	<u> </u>	Discussion
DATE:	April 28, 2016	<u> </u>	Information
		<u> </u>	1st Reading

AGENDA ITEM: *Out-of-State Travel

INITIATED BY:	<u>Dr. Maggie Westhoff, Director of Professional Development</u>	SUBMITTED BY:	<u>Dr. Maggie Westhoff, Director of Professional Development</u>
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PRESENTER AT GOVERNING BOARD MEETING:	<u>Dr. Maggie Westhoff, Director of Professional Development</u>
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>
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SUPPORTING DATA

Funding Source: Multiple
Budgeted: Yes

The following out-of-state travel requests has been reviewed and are recommended for approval:

1. Jared Nelson, Administrative Assistant for Business Services, is requesting to travel to Brea, California, July 12-16, 2016 to present at and attend the Davis Demographic School Planning Conference. Jared has been using Environmental Systems Research Institute's (ESRI) ArcGIS software and Davis Demographic's SchoolSite software to analyze WESD's demographic and student information for the past two years. This data has been used to create new staffing models, enrollment projections, provide data for long-term planning, and better understand WESD's enrollment. This years' conference will present new features in SchoolSite such as a community analyst tool, a new staffing projections module in the software, as well as ArcGIS Online (to increase WESD visibility online). Jared will present on how WESD is on the cutting edge of using these methodologies to make better decisions as a district. There is no opportunity to obtain this training locally, and there has been increased focus in recent bond and credit rating calls referring to the use of demographic information for long-range planning. Davis Demographics will waive the conference registration fee since Jared is presenting, but WESD will need to cover mileage and lodging.
2. David Velazquez, Director of Finance, is requesting to travel to Carlsbad, California, June 20 – 22, 2016 to represent WESD on a team that is working to provide statewide reports utilizing school district information from ADE. This data collection project will enable districts to compile comparison reports for use in evaluating expenditure trends in different areas between districts. WESD has been a member of this project through AASBO for several years, but they are now converting to a new software (Infosol). David has been to several trainings locally over the last few months, but AASBO has agreed to send the team to this conference to better understand the software program and how to create reports. All costs will be covered by Arizona Association of School Business Officials (AASBO)

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Out-of-State Travel request as Presented.

Superintendent Dr. Paul Stanton

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6
DATE OF BOARD AGENDA ITEM - 4/28/16

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <i>(as it appears on your driver's license)</i>	Position	School/Department
David Velazquez	Director of Finance	Business Services

CONFERENCE INFORMATION:

CONFERENCE TITLE: IBIS User Conference

TRAVEL DATES: June 20-22, 2016

CONFERENCE LOCATION: Carlsbad, CA

SOURCE OF FUNDING: Description:	Registration Funds (Funding Source)						Total
Registration Account Code:			6331			\$	
SOURCE OF FUNDING: Description:	Travel Funds (Funding Source)						Total
Travel Account Code:	525	100	2510	6580	511	0000	\$ 0.00
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)						Total
Substitute Account Code:			6129			\$	

PURPOSE OF TRAVEL: David Velazquez, Director of Finance, is requesting to travel to Carlsbad, California, June 20 – 22, 2016 to represent WESD on a team that is working to provide statewide reports utilizing school district information from ADE. This data collection project will enable districts to compile comparison reports for use in evaluating expenditure trends in different areas between districts. WESD has been a member of this project through AASBO for several years, but they are now converting to a new software (Infosol). David has been to several trainings locally over the last few months, but AASBO has agreed to send the team to this conference to better understand the software program and how to create reports. All costs will be covered by Arizona Association of School Business Officials (AASBO)

MAXIMUM COSTS:

REGISTRATION FEE:	\$
MEALS	\$
LODGING:	\$
SUBSTITUTES	\$
TRANSPORTATION:	\$
AIR	\$
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
TOTAL COST:	\$ 0.00

SIGNATURES

Cathy Thompson
Supervisor

Supervisor

Cathy Thompson
Budget Manager

COMMENTS:

Please Note: Actual costs may occasionally vary from estimated amounts. Therefore, reimbursement for actual costs which exceed estimates, yet do not exceed the maximum reimbursement allowed by statute, will be subject to approval by the Superintendent or designee.

WASHINGTON ELEMENTARY SCHOOL DISTRICT #6
DATE OF BOARD AGENDA ITEM - 4/28/16

OUT-OF-STATE TRAVEL REQUEST FORM

Name of Traveler(s) <i>(as it appears on your driver's license)</i>	Position	School/Department
Jared Nelson	Data Analyst	Business Services

CONFERENCE INFORMATION:

CONFERENCE TITLE: Davis Demographic School Planning Conference

TRAVEL DATES: July 12-16, 2016

CONFERENCE LOCATION: Brea, CA

SOURCE OF FUNDING: Description:	Registration Funds (Funding Source)						Total
Registration Account Code:			6331			\$	
SOURCE OF FUNDING: Description:	Travel Funds (Funding Source)						Total
Travel Account Code:	525	100	2510	6580	511	0000	\$ 976.45
SOURCE OF FUNDING: Description:	Substitute Funds (Funding Source)						Total
Substitute Account Code:			6129			\$	

PURPOSE OF TRAVEL: Jared Nelson is requesting to travel to Brea, California, July 12-16, 2016 to present at and attend the Davis Demographic School Planning Conference. Jared has been using Environmental Systems Research Institute's (ESRI) ArcGIS software and Davis Demographic's SchoolSite software to analyze WESD's demographic and student information for the past two years. This data has been used to create new staffing models, enrollment projections, provide data for long-term planning, and better understand WESD's enrollment. This years' conference will present new features in SchoolSite such as a community analyst tool, a new staffing projections module in the software, as well as ArcGIS Online (to increase WESD visibility online). Jared will present on how WESD is on the cutting edge of using these methodologies to make better decisions as a district. There is no opportunity to obtain this training locally, and there has been increased focus in recent bond and credit rating calls referring to the use of demographic information for long-range planning. Davis Demographics will waive the conference registration fee since Jared is presenting, but WESD will need to cover mileage and lodging.

MAXIMUM COSTS:

REGISTRATION FEE:	\$
MEALS	\$
LODGING:	\$ 657.83
SUBSTITUTES	\$
TRANSPORTATION:	\$ 318.62
AIR	\$
CAR RENTAL/PARKING	\$
BUS/TAXI/SHUTTLE	\$
TOTAL COST:	\$ 976.45

SIGNATURES

Cathy Thompson
Supervisor

Supervisor

Cathy Thompson
Budget Manager

COMMENTS:

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Discussion
		<u> </u>	Information
		<u> </u>	1 st Reading

DATE: April 28, 2016

AGENDA ITEM: *Acceptance of the Building Renewal Grant in the amount of \$3,942.00

INITIATED BY:	<u>Kim Orozco, Finance Manager of Capital Projects and Maintenance</u>	SUBMITTED BY:	<u>Mike Kramer, Director of Capital Projects and Maintenance</u>
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PRESENTER AT GOVERNING BOARD MEETING:	<u>Mike Kramer, Director of Capital Projects and Maintenance</u>
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY
CITATION:

BBA

SUPPORTING DATA

Funding Source: Grants
Budgeted: Yes

In accordance with Board policy, the Governing Board is advised that the following grant has been received in support of Washington Elementary School District (WESD) students, parents, and staff.

The Building Renewal Grant provides funding for the replacement of a commercial 100-gallon gas water heater at Maryland Elementary School. The Executive Director of the School Facilities Board had determined that the circumstances described in the WESD application required immediate action and the award of the grant was authorized.

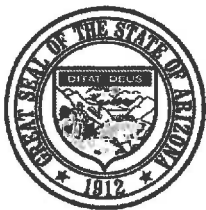
The award of this grant provides WESD the opportunity to procure the purchase and installation of this equipment utilizing Building Renewal Grant funds in lieu of district capital funds.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the acceptance of the Building Renewal Grant in the amount of \$3,942.00.

Superintendent *Dr. Paul Stanton*

Agenda Item: *II.F.



STATE OF ARIZONA
SCHOOL FACILITIES BOARD

Governor of Arizona
Douglas A. Ducey

Interim Executive Director
Philip G. Williams

April 13, 2016

Dr. Paul Stanton, Superintendent
Washington Elementary School District
8610 N. 19th Ave.
Phoenix, AZ 85021-4294

Dear Dr. Paul Stanton:

The School Facilities Board's Executive Director has reviewed your application for Building Renewal Grant funding.

The Executive Director has determined that the circumstances described by the school district in its application require immediate action. Therefore, these monies are being awarded by the Executive Director as authorized by the Building Renewal Grant Policy IX.C., granting authority to award up to \$50,000 in Building Renewal Grant funds to a project.

The Executive Director will present the application for approval at the next regularly scheduled Board meeting. If the Board votes to not authorize funding, the Executive Director will not authorize any additional expenditures.

The currently authorized funding is as follows:

School	Maryland Elementary School
Project Number	070406138-1010-006BRG
Project Scope	Replace 100-gallon water heater - 2016
Architecture & Engineering Funding	\$0
Construction Funding	\$3,642
*Contingency	\$300
District Funding	\$0
Total SFB Funding	\$3,942

*Contingency may only be used with SFB staff approval.

Attached are:

1. Terms and Conditions - **Please read carefully. The Terms & Conditions must be signed by the district's governing board president. Once executed, return to the SFB.** Funding will not be made available until the properly executed Terms & Conditions are received in our office.
2. Request for Funds – This is a template; please **make copies** of this form as each invoice submitted must be accompanied by a completed Request for Funds. If the district is supplementing with local funds, invoices will be paid on a pro-rated basis. Warrants will be drawn and sent to the county treasurer, at which time the district will receive e-mail notification. Send these forms (with invoices) to your liaison's attention.

Please contact your liaison for this project, Gerry Breuer, at 602-542-6139 if you have any questions.

Sincerely,

Kerry Campbell

Kerry Campbell
Public Information Officer

SCHOOL FACILITIES BOARD

Adopted: December 4, 2008

Modified: November 4, 2009, June 23, 2010, July 11, 2012, October 9, 2013, April 6, 2016

TERMS AND CONDITIONS FOR ACCEPTANCE OF MONIES FROM BUILDING RENEWAL GRANT FUND

School District: Washington Elementary District

School: Maryland Elementary School

Project Number: 070406138-1010-006BRG

Project Description: Replace 100-gallon water heater - 2016

1. PURPOSE OF TERMS AND CONDITIONS

These Terms and Conditions apply to the distribution of monies by the Arizona School Facilities Board ("Board") from the Building Renewal Grant Fund ("Fund") pursuant to Arizona Revised Statutes, ("A.R.S.") §15-2032.

These monies are being awarded to a school district ("District") for the purpose of maintaining the adequacy of existing school facilities owned by school districts that are required to meet the minimum adequacy standards for student capacity and that fall below the minimum school facility guidelines ("Project"). Districts are prohibited from using monies from the Fund awarded pursuant to these Terms and Conditions on any project that is in a building, or part of a building, that is being leased to another entity, including a district-sponsored charter school. All monies used must be in compliance with the statutory requirements found in A.R.S. §15-2032 and the Building Renewal Grant Fund Policy adopted at the October 2, 2008 and as subsequently amended.

2. TERM OF TERMS AND CONDITIONS

The term of this Terms and Conditions shall begin on the date of the District's signature and shall continue until the Completion Report pursuant to ¶ 4.2 is received by the Board and the Project is closed.

2.1 Abandonment of Project

The Project is considered to be abandoned if construction has not begun within four months of Board approval. In such an instance, any unspent monies advanced by the Board to the District must be returned to the Board within thirty (30) days.

3. FINANCIAL CONDITIONS

The District will accept a grant from the Fund in accordance with all applicable state statutes and rules, and will expend the funds in compliance with all provisions of such statutes and rules, including but not limited to, the following:

- a. Use of fiscal control and fund accounting procedures as prescribed in the Uniform System of Financial Records, which will insure proper disbursement of, and accounting for, monies paid to the District from the Fund;
- b. Compliance with the procurement rules adopted by the State Board of Education and the Arizona Procurement Code, as applicable;
- c. Compliance with all applicable state, federal, and local codes and laws related to buildings and building access, including permitting requirements of the Department of Environmental Quality for any construction project;
- d. Compliance with any applicable federal, state and local health or safety requirements.

3.1 UNIFORM SYSTEM OF FINANCIAL RECORDS

The District will maintain records as required by the Uniform System of Financial Records and provide access to those records to the Board as necessary to perform its duties. The District will cooperate with the Board or the Auditor General or any of their authorized representatives when audits are conducted as authorized by law. This cooperation includes access without unreasonable restrictions to the District's records and personnel for the purpose of obtaining relevant information.

3.2 SURPLUS FUNDS

If the final cost of the Project is less than the amount awarded by the Board, the District shall return the unspent monies to the Board.

3.3 UNFORESEEN CONDITIONS

The District shall notify its School Facilities Liaison if any unforeseen conditions arise during Project implementation. The School Facilities Liaison will direct the District on how to proceed. The District must receive approval from the School

Facilities Liaison to proceed if the unforeseen condition requires any change orders or will result in any changes in the contract value or contract scope.

3.4 LOCAL FUNDS

If the District intends to supplement the Project with additional funds, the District shall provide to the Board a resolution from the District's governing board setting forth the commitment of additional funding. The District governing board's resolution shall clearly indicate the amount being committed to the Project.

3.5 SCOPE OF WORK

The Board must approve any changes in the scope of the work of the Project. If changes in the scope of work are made without the Board's approval, the Board shall determine if the new scope of work satisfies the project criteria for funding. If the Board determines that the new scope of work does not meet the criteria for funding, the Board shall consider the Project abandoned. The District shall return any unspent monies to the Board, and reimburse the Fund for monies spent without proper authorization from the Board within thirty (30) days of being notified by the Board.

4. REPORTING REQUIREMENTS

The District will make reports to the Board as requested, and will cooperate with any evaluation of the grant and/or project as required by the Board. All expenditures and projects are subject to audit. All construction and related contracts entered into by the District shall contain a clause that will permit the Board and/or the District to audit the contract.

4.1 PUBLIC RECORD

Any application, report or plan, including school designs or architectural drawings relating to the funded Project in the possession of the District or its agents or designees is deemed a public record as defined by Arizona law.

4.2 COMPLETION REPORT

The District shall provide a completion report in a format prescribed by the Board, and shall maintain records for five years following the completion of the project, which show:

- a. The amounts received from the Fund;
- b. How the District spent the monies received from the Fund;

- c. The total cost of the Project;
- d. The share of the total cost provided from other sources;
- e. A list of all change orders that were approved for the Project.

5. INSURANCE REQUIREMENTS

For the Project, the District agrees to secure insurance coverage for purposes of general liability, property damage and workers' compensation and secure performance and payment bonds.

6. AUDIT OF RECORDS

Pursuant to A.R.S. §§ 35-214 and 35-215, the District shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to these Terms and Conditions for a period of five years after completion of these Terms and Conditions. All records shall be subject to inspection and audit by the State for five years after the termination of these Terms and Conditions.

7. AVAILABILITY OF FUNDS

Every payment obligation of the State under these Terms and Conditions is conditioned upon the availability of funds allocated for the payment of such obligations. If funds are not allocated and available for the continuance of the Project, these Terms and Conditions may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

8. RESOLUTION OF DISPUTES

The Parties to these Terms and Conditions agree to resolve all disputes arising out of or relating to these Terms and Conditions through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes.

9. NON-DISCRIMINATION

The Parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, religion, sex, age, national origin or political affiliation, shall have equal access to employment opportunities and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act. The Parties shall take affirmative action to ensure that applicants for employment and employees are not discriminated against due to race, creed, color, religion, sex, national

origin or disability. However, Indian tribes are exempt from the definition of employer for both federal and State Civil Rights Act.

10. TERMINATION

Each party shall have the right to terminate this Agreement by notifying the other party in writing of the termination at least thirty (30) days prior to the effective date of said termination. If the Agreement is terminated by the Board, the District shall be paid for all allowable costs incurred prior to the date of termination. The payment of costs may be subject to audit verification by the Board or its duly authorized representative.

11. ASSIGNMENT AND DELEGATION

Neither party may assign any rights hereunder without the express, prior written consent of both parties.

12. CANCELLATION FOR CONFLICT OF INTEREST

The parties acknowledge that these Terms and Conditions are subject to the cancellation provisions set forth in A.R.S. § 38-511.

13. ENTIRE AGREEMENT

These Terms and Conditions contain the entire understanding of the parties hereto. There are no representations or provisions other than those contained herein. Any amendment or modification of these Terms and Conditions shall be consistent with section 1 of these Terms and Conditions.

14. APPLICABLE LAW

These Terms and Conditions shall be governed and interpreted by the laws of the State of Arizona.

15. THIRD PARTY ANTITRUST VIOLATIONS

The District assigns to the State any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to the District toward fulfillment of these Terms and Conditions.

16. PROGRAM REVIEW AND SITE VISITS

The Board has the right to make site visits at reasonable intervals for purposes of review of Project accomplishments and management control systems and to provide technical assistance, if required. The District will provide reasonable access to facilities, office space, resources, and assistance for the safety and convenience to the Board's representatives in the performance of their duties. All site visits and evaluations must be performed in a manner that does not unduly interfere with or delay the work.

17. RIGHTS IN DATA

The Board may duplicate, use, and disclose in any manner and for any purpose whatsoever, within the limits established by Federal and State laws and regulations, all information relating to these Terms and Conditions.

18. FEDERAL IMMIGRATION AND NATIONALITY ACT

By entering into the Contract, the District warrants compliance with the Federal Immigration and Nationality Act (FINA) and all other Federal immigration laws and regulations related to the immigration status of its employees. The District shall obtain statements from its contractors and its subcontractors certifying compliance and shall furnish the statements to the Board upon request. These warranties shall remain in effect through the term of the Terms and Conditions. The District and its contractor and its subcontractors shall also maintain Employment Eligibility Verification forms (I-9) as required by the U.S. Department of Labor's Immigration and Control Act, for all employees performing work under the Contract. I-9 forms are available for download at USCIS.GOV.

The State may request verification of compliance for any of the District's contractors or subcontractors performing work under these Terms and Conditions. Should the State suspect or find that the District or its contractor or any of its subcontractors are not in compliance, the State may pursue any and all remedies allowed by law, including, but not limited to: suspension of work, termination of the Terms and Conditions for default, and suspension and/or debarment of the contractor. All costs necessary to verify compliance are the responsibility of the contractor.

19. PURSUANT TO E-VERIFY REQUIREMENT, A.R.S. § 41-4401

- 19.1 The District's contractors must warrant compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with A.R.S. § 23-214(A). (That subsection reads: After December 31, 2007, each employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-verify program.)
- 19.2 A breach of warranty regarding compliance with immigration laws and regulations shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.
- 19.3 Failure to comply with a Board audit process to randomly verify the employment of contractors and subcontractors shall be deemed a material breach of contract and the contractor may be subject to penalties up to and including termination of the contract.

- 19.4 The Board retains the legal right to inspect the papers of any employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty under paragraph 1.

20. REIMBURSEMENTS FOR INVESTIGATIONS, ASSESSMENTS, REPAIRS AND REPLACEMENTS.

The Board may enter into additional agreements with the District that authorize the District to utilize Board funded investigations, assessments, repairs or replacements for construction defect litigation. This agreement may require the District to reimburse the Board an agreed upon amount for the expenses incurred in obtaining those investigations, repairs or replacements if, upon the completion of the legal action, the District receives damages.

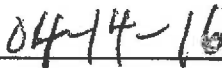
21. CERTIFICATION / AUTHORIZATION

These Terms and Conditions must be signed by the President of the Governing Board of the District who certifies that he or she has read these Terms and Conditions and represents and warrants that he or she is duly authorized to agree and accept and therefore sign these Terms and Conditions on behalf of the District.


Name (signature)

Aaron Jahneke, Governing Board President

Name (typed)


Date

Washington Elementary School District

School District

Project number: 070406138-1010-006BRG

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Information
		<u> </u>	1 st Reading
DATE:	April 28 , 2016		
AGENDA ITEM:	<u>Community Use of School Facilities Fee Structure for Fiscal Year 2016-2017</u>		
INITIATED BY:	Kathleen McKeever, Director Academic Support Programs	SUBMITTED BY:	Kathleen McKeever, Director Academic Support Programs
PRESENTER AT GOVERNING BOARD MEETING:	Kathleen McKeever, Director Academic Support Programs		

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: Grants
Budgeted: Yes

ARS §15-1105 mandates that the “Governing Board, superintendent or chief administrative officer shall charge a reasonable fee for the lease of school property” and defines “reasonable use” as “an amount that is at least equal to the school district’s cost for utilities, services, supplies or personnel that the school provides to the lessee pursuant to the terms of the lease.”

The following is the recommended 2016-2017 facility use fee schedule, to go into effect on July 1, 2016, which maintains the 2015-2016 facility use fees:

2016-2017	Fee Per Hour for Each Organization Classification			
	*Class I	*Class II	*Class III	*Class IV
Regular Classroom	N/C	\$3	\$15	\$20
Specialty Classroom	N/C	\$6	\$20	\$30
Multi-purpose Room	N/C	\$13	\$30	\$40
Multi-purpose Room & Kitchen	N/C	\$26	\$35	\$50
Gymnasium	N/C	\$56	\$75	\$100
Library	N/C	\$9	\$25	\$40
District Office – Anasazi	N/C	\$2	\$10	\$15
District Office – Hopi	N/C	\$3	\$15	\$20
District Office – Navajo	N/C	\$5	\$20	\$30
District Office – Board	N/C	\$10	\$30	\$40
District Office – Zuni	N/C	\$6	\$20	\$30
Evening Greeter (after 4:30pm and weekends)	\$12/HR.	\$12/HR.	\$12/HR.	\$12/HR.

Class II & III Seasonal Baseball Softball Field Charges: \$10 registration fee for each season

Elementary Schools:

- \$62.00 per month, per field, all days
- \$34.00 per month, weekdays only
- \$34.00 per month, Saturdays only

Middle Schools:

- \$75.00 per month, per field, all days
- \$41.00 per month, weekdays only
- \$41.00 per month, Saturdays only

Class IV Seasonal Baseball Softball Field Charges: \$25 registration fee for each season

Elementary Schools:

- \$82.00 per month, per field, all days
- \$54.00 per month, weekdays only
- \$54.00 per month, Saturdays only

Middle Schools:

- \$95.00 per month, per field, all days
- \$61.00 per month, weekdays only
- \$61.00 per month, Saturdays only

Class II & III Seasonal Soccer/Football Field Charges: \$10 registration fee for each season

Elementary Schools:

- \$124.00 per month, per field, all days
- \$68.00 per month, weekdays only
- \$68.00 per month, Saturdays only

Middle Schools:

- \$150.00 per month, per field, all days
- \$82.00 per month, weekdays only
- \$82.00 per month, Saturdays only

Class IV Seasonal Soccer/ Football Field Charges: \$25 registration fee for each season

Elementary Schools:

- \$164.00 per month, per field, all days
- \$108.00 per month, weekdays only
- \$108.00 per month, Saturdays only

Middle Schools:

- \$190.00 per month, per field, all days
- \$122.00 per month, weekdays only
- \$122.00 per month, Saturdays only

If approved, community users will be notified of the 2016-2017 facility use fee schedule and the Community Use of Facilities Handbook will be updated accordingly.

Single Event Outdoor Charges:

2016-2017	Fee Per Hour for Each Organization Classification			
Outdoor Facility	*Class I	*Class II	*Class III	*Class IV
<ul style="list-style-type: none"> • School Field • Parking Lot 	N/C	\$5	\$10	\$20
<ul style="list-style-type: none"> • Basketball court 	N/C	\$1	\$10	\$20
<ul style="list-style-type: none"> • Field w/ lights • Parking lot w/ restrooms 	N/C	\$10	\$15	\$30

***Facility User Group Classification**

The Facilities Use Coordinator will determine the classification of all users upon receipt of their Application Forms. First priority will be given to Class I users. The complete prioritization of usage is listed below in descending order.

Class I – School & District-sponsored groups.

Class II – Non-school-sponsored, non-profit community activities for school-age children or tax supported institutions.

Class III – Non-school-sponsored, non-profit community activities for adult and adult/youth groups.

Class IV – All commercial, profit-making groups.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the 2016-2017 community use of school facilities fee schedule as presented, to take effect on July 1, 2016.

Superintendent Dr. Paul Stanton



2016-2017 FACILITY USE FEE STRUCTURE

----- Fee Per Hour for Each Organization Classification -----

Facility Type or Service	Class I*	Class II*	Class III*	Class IV*
Regular Classroom	N/C	\$3	\$15	\$20
Specialty Classroom	N/C	\$6	\$20	\$30
MPR/Cafeteria	N/C	\$13	\$30	\$40
MPR/Cafeteria & Kitchen	N/C	\$26	\$35	\$50
Gymnasium	N/C	\$56	\$75	\$100
Library	N/C	\$9	\$25	\$40
District Office- Anasazi (15)	N/C	\$2	\$10	\$15
District Office- Hopi (40)	N/C	\$3	\$15	\$20
District Office- Navajo (75)	N/C	\$5	\$20	\$30
District Office- Board (100)	N/C	\$10	\$30	\$40
District Office- Zuni Tech (25)	N/C	\$6	\$20	\$30
District Office- GREETER SERVICES (After 4:30 pm, Fridays and Weekends)	\$12/hr. 1 hr. min.	\$12/hr. 2 hr. min.	\$12/hr. 2 hr. min.	\$12/hr. 2 hr. min.
CUSTODIAL SERVICES (when applicable)	\$22/hr. 1 hr. min.	\$22/hr. 2 hr. min.	\$22/hr. 2 hr. min.	\$22/hr. 2 hr. min.
NUTRITION SERVICES (when applicable)	\$26/hr. 1 hr. min.	\$26/hr. 2 hr. min.	\$26/hr. 2 hr. min.	\$26/hr. 2 hr. min.
• Outdoor Field	N/C	\$5	\$10	\$20
• Parking Lot	N/C	\$1	\$10	\$20
• Outdoor Basketball Court	N/C	\$1	\$10	\$20
• Outdoor Field w/ Light Access (Lights are invoiced separately)	N/C	\$10	\$15	\$30
• Parking Lot w/ Restrooms	N/C	\$10	\$15	\$30

----- Seasonal Field Charges -----

BASEBALL/SOFTBALL Field - Class II & III -	
Elementary Schools- per field	Middle Schools- per field
• \$62.00 per month- ALL DAYS	• \$75.00 per month- ALL DAYS
• \$34.00 per month- WEEKDAYS Only	• \$41.00 per month- WEEKDAYS Only
• \$34.00 per month- WEEKENDS Only	• \$41.00 per month- WEEKENDS Only
• \$10.00 Seasonal Registration Fee	• \$10.00 Seasonal Registration Fee
- Class IV -	
• \$82.00 per month- ALL DAYS	• \$95.00 per month- ALL DAYS
• \$54.00 per month- WEEKDAYS Only	• \$61.00 per month- WEEKDAYS Only
• \$54.00 per month- WEEKENDS Only	• \$61.00 per month- WEEKENDS Only
• \$25.00 Seasonal Registration Fee	• \$25.00 Seasonal Registration Fee
SOCCER/FOOTBALL Field - Class II & III -	
Elementary Schools- per field	Middle Schools- per field
• \$124.00 per month- ALL DAYS	• \$150.00 per month- ALL DAYS
• \$68.00 per month- WEEKDAYS Only	• \$82.00 per month- WEEKDAYS Only
• \$68.00 per month- WEEKENDS Only	• \$82.00 per month- WEEKENDS Only
• \$10.00 Seasonal Registration Fee	• \$10.00 Seasonal Registration Fee
- Class IV -	
• \$164.00 per month- ALL DAYS	• \$190.00 per month- ALL DAYS
• \$108.00 per month- WEEKDAYS Only	• \$122.00 per month- WEEKDAYS Only
• \$108.00 per month- WEEKENDS Only	• \$122.00 per month- WEEKENDS Only
• \$25.00 Seasonal Registration Fee	• \$25.00 Seasonal Registration Fee

NOTE: Fields with lights require a Utilities Deposit to be paid before start of season.
Field lights are invoiced separately for each month of use.

Payment is due upon receipt. A \$10 Late Payment Fee will be charged each month for all invoices outstanding 60 days or more.

Please call 602-347-2682 for more information.
* See the WESD Facility Use Handbook for classification descriptions.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>X</u>	Action
		<u>X</u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Information
		<u> </u>	1 st Reading

DATE: April 28, 2016

AGENDA ITEM: RFQ #15.023 Construction Manager at Risk (CMAR) for Sunburst Site Improvement Project – 2nd and Final Guaranteed Maximum Price (GMP) with Chasse Building Team in an amount not-to-exceed \$2,887,397.00

INITIATED BY:	Howard Kropp, Director of Purchasing	SUBMITTED BY:	Cathy Thompson, Director of Business Services
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PRESENTER AT GOVERNING BOARD MEETING:	Mike Kramer, Director of Capital Projects and Maintenance
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GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	A.R.S. 11-952; A.A.C. R7-2-1191-R7-2-1195
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SUPPORTING DATA

Funding Source: Bond
Budgeted: Yes

On October 8, 2015, the Governing Board approved the award of contract for Construction Manager at Risk Services for the Sunburst Site Improvement project to Chasse Building Team. The award of this contract included pre-construction services and the notation that the District will come back to the Board at a later date to award the Guaranteed Maximum Price (GMP) for the construction of this project. On January 28, 2016, Phase 1 GMP in an amount not to exceed \$1,112,603.00 was brought to the Board for approval and included three components of the project that resulted in a savings of \$437,016.00.

The three (3) components were:

- Fine grading, irrigation system replacement, and hydroseeding of playfields.
- New campus-wide HVAC equipment.
- Direct digital controls (DDC) for the new HVAC system.

The District is now bringing the second and final GMP for approval and includes all remaining components not included in Phase 1 of the GMP.

Chasse Building Team has adhered to the terms of the pre-construction agreement, working closely with CSHQA Architects, Paul Hartley of H2 Group, and WESD personnel on a regular basis. Bobby Walker, Scott Hufford, and Susan Rojas from Chasse have continued to work diligently to provide the district with the final detailed construction costs for this project. On Thursday, April 14, 2016,

Agenda Item: III.B.

Award of 2nd and Final GMP– RFQ #15.023 Construction Manager at Risk (CMAR) for Sunburst Site Improvement Project to Chasse Building Team in an amount not-to-exceed \$2,887,397.00

WESD staff, H2 Group, and CSHQA Architects met with the Chasse team to review line items contained in the full scope of work for this project to determine the final construction budget.

The full scope of work for the Sunburst Site Improvement Project includes:

- New campus-wide HVAC equipment and direct digital controls
- Replacement of fire, intrusion, and intercom systems with new systems
- Improvements to fields and replacement of existing irrigation system
- Site circulation improvements for parent drop/off pick up
- Demolition of one existing portable classroom building
- Renovation of existing student and staff restrooms
- Upgrades to existing administration area
- Upgrades to existing kindergarten classroom area
- Upgrades to existing PE classroom area

Mike Kramer, Director of Capital Projects and Maintenance, and Paul Hartley, Principal of the H2 Group, will present this information and answer any questions regarding this construction project.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the RFQ #15.023 Construction Manager at Risk (CMAR) for Sunburst Site Improvement Project – 2nd and Final Guaranteed Maximum Price (GMP) with Chasse Building Team in an amount not-to-exceed \$2,887,397.00.

Superintendent Dr. Paul Stanton

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> X </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Information
		<u> </u>	1 st Reading
DATE:	April 28, 2016		
AGENDA ITEM:	To Consider and, if Deemed Advisable, to Adopt a Resolution Ordering the Issuance and Sale of School Improvement Bonds of the District		
INITIATED BY:	Cathy Thompson, Director of Business Services	SUBMITTED BY:	Cathy Thompson, Director of Business Services
PRESENTER AT GOVERNING BOARD MEETING:	Cathy Thompson, Director of Business Services		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	BBA		

SUPPORTING DATA

Funding Source: Bond
Budgeted: Yes

A special bond election was held on November 2, 2010 in which a majority of the qualified electors voting at the election authorized the issuance of \$65,000,000 school improvement bonds for Washington Elementary School District. The bonds are classified "Class B" bonds for all purposes of Arizona Revised Statutes, Title 15, Chapter 4, Article 5, and Chapter 9, Article 7.

The District completed the issuance and sale of \$10,000,000 in Class B bonds under the 2010 School Improvement Bond Authorization in February 2011, and \$20,000,000 in Class B bonds in July, 2012 under a competitive process. The District sold \$5,000,000 in Class B bonds in May 2014 and \$4,500,000 in May 2015 to the Maricopa County Treasurer at a low interest rate to be paid in full within 5 years.

The District now proposes the issuance and sale of \$25,500,000 in Class B bonds, which will be the final proceeds from the 2010 School Improvement Bond Authorization.

On April 14, 2016 the Governing Board approved a resolution that approved a Notice Inviting Proposals for the Purchase of School Improvement Bonds and the distribution of such Notice by the District's Financial Advisor, Stifel, Nicolaus & Company, Incorporated. Attached is a bond resolution that authorizes the issuance and sale of School Improvement Bonds and delegates to the President or any member of the Board the authority to execute (i) an Award of Bonds and (ii) the closing documents and certificates to issue the Bonds.

SUMMARY AND RECOMMENDATION

It is recommended the Governing Board adopt a resolution ordering the issuance and sale of the School Improvement Bonds of the District and delegating the authority to determine the acceptable bidder to the Board President or any member of the Governing Board.

Superintendent Dr. Paul Stanton

Agenda Item: III.C.

RESOLUTION

RESOLUTION AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SALE OF \$25,500,000 AGGREGATE PRINCIPAL AMOUNT OF WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA, SCHOOL IMPROVEMENT BONDS, PROJECT OF 2010, SERIES E (2016); PROVIDING CERTAIN TERMS, COVENANTS AND CONDITIONS CONCERNING THE BONDS; PROVIDING THE FORM OF BONDS; PROVIDING FOR THE DISPOSITION OF THE PROCEEDS OF SUCH BONDS; PROVIDING FOR THE ANNUAL LEVY OF A TAX FOR THE PAYMENT OF THE BONDS; ACCEPTING A PROPOSAL FOR THE SERVICES OF AND APPOINTING A REGISTRAR, TRANSFER AGENT AND PAYING AGENT WITH RESPECT TO THE BONDS; APPROVING THE FORM OF CONTRACT FOR SUCH REGISTRAR, TRANSFER AGENT AND PAYING AGENT AND AUTHORIZING EXECUTION AND DELIVERY THEREOF; MAKING CERTAIN TAX COVENANTS; ACCEPTING A PROPOSAL FOR THE PURCHASE OF THE BONDS; RATIFYING ALL ACTIONS TAKEN WITH RESPECT TO THE BONDS; APPROVING A FORM OF OFFICIAL STATEMENT AND DEEMING THE OFFICIAL STATEMENT FINAL; AUTHORIZING EXECUTION OF THE OFFICIAL STATEMENT; AND AUTHORIZING CIRCULATION OF THE OFFICIAL STATEMENT.

WHEREAS, Washington Elementary School District No. 6 of Maricopa County, Arizona (the "*District*"), held a special bond election in and for the District on November 2, 2010, at which election a majority of the qualified electors voting at said election authorized the issuance of \$65,000,000 principal amount of School Improvement Bonds; and

WHEREAS, on April 14, 2016, the Governing Board of the District (the "*Board*") adopted a resolution ordering the sale of \$25,500,000 aggregate principal amount of the District's School Improvement Bonds, Project of 2010, Series E (2016) (the "*Bonds*") and provided for the execution and circulation of a Notice Inviting Proposals for the Purchase of Bonds (the "*Notice Inviting Proposals*"); and

WHEREAS, by this resolution the Board will authorize the issuance of the Bonds and award the contract for the purchase of the Bonds to the best bid received in response to the Notice Inviting Proposals (the "Winning Bid"); and

WHEREAS, by this resolution this Board will authorize the execution, issuance and sale of the Bonds to the best bidder in accordance with this resolution and the Winning Bid;

NOW, THEREFORE, IT IS RESOLVED BY THE GOVERNING BOARD OF WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA, as follows:

Section 1. Authorization. This Board hereby authorizes to be issued and sold a series of bonds in an aggregate principal amount of \$25,500,000. The bonds so authorized shall be designated Washington Elementary School District No. 6 of Maricopa County, Arizona, School Improvement Bonds, Project of 2010, Series E (2016), and shall be issued and sold in accordance with the provisions of this resolution and applicable laws.

Section 2. Terms. The Bonds shall be dated the date of initial delivery, shall mature on July 1 in the years and amounts and shall bear interest from their date to the maturity of each of the Bonds at the interest rates set forth in the Winning Bid. The Bonds shall be classified as "Class B" bonds for all purposes of Arizona Revised Statutes, Title 15, Chapter 4, Article 5, and Chapter 9, Article 7.

The Bonds shall be issued in the denomination of \$5,000 each or integral multiples thereof and shall be issued in fully registered form. Initially, the Bonds shall be issued as Book-Entry-Only Bonds as provided herein. Interest on the Bonds shall be payable semiannually on each January 1 and July 1 (each an Interest Payment Date) during the term of the Bonds, commencing January 1, 2017.

So long as the Bonds are administered under the Book-Entry-Only System described herein, interest payments and principal payments that are part of periodic principal and interest payments shall be paid to Cede & Co., as nominee of the Depository Trust Company ("*DTC*"), or its registered assigns in same-day funds no later than 2:30 p.m. Eastern Time on each interest or principal payment date (or in accordance with then existing arrangements between the District and DTC). The District has entered into an agreement (the "*Letter of Representations*") with DTC in connection with the issuance of bonds of the District including the Bonds and, while the Letter of Representations is in effect, the procedures established therein shall apply to the Bonds.

If the Book-Entry-Only System is not in effect, the principal of and premium, if any, on the Bonds shall be payable, when due, upon surrender of such Bond, at the designated corporate trust office of Zions Bank, a division of ZB, National Association (the "*Bond Registrar*" and "*Paying Agent*"). If the Book-Entry-Only System is discontinued, interest on the Bonds shall be payable by check, dated as of the interest payment date, mailed at or prior to each interest payment date to the registered owner thereof as shown on the registration books for the Bonds maintained by the Bond Registrar and Paying Agent at the address appearing therein at the close of business on the fifteenth day of a calendar month preceding an interest payment date (the "*Record Date*"). If the Book-Entry-Only System is discontinued, upon written request made to the Bond Registrar and Paying Agent at least twenty (20) days prior to an interest payment date by a registered owner of at least \$1,000,000 in principal amount of Bonds outstanding, all payments of interest and, if adequate provision for surrender is made, principal and premium, if any, shall be paid by wire transfer in immediately available funds to an account within the United States of America designated by such registered owner. All principal, interest and premium, if any, on Bonds held by securities depositories shall be paid by wire transfer in immediately available funds.

The Bonds shall have such other terms and provisions as are set forth in *Exhibit A* hereto.

Section 3. Prior Redemption.

A. Optional Redemption. Bonds maturing on or before July 1, 2026, are not subject to call for redemption prior to their stated maturity. Bonds maturing on or after July 1, 2027, are subject to call for redemption prior to their stated maturity dates, at the option of the District, in whole or in part, on July 1, 2026, or on any date thereafter by the payment of a redemption price equal

to the principal amount of each Bond called for redemption plus accrued interest to the date fixed for redemption, but without premium.

B. Notice of Redemption. So long as the Book-Entry-Only System is in effect, the Registrar shall notify DTC of redemption in the manner required by DTC. If the Book-Entry-Only System is discontinued, notice of redemption of any Bonds redeemed prior to their stated maturity date shall be mailed by first class mail to each Registered Owner not more than sixty (60) days nor less than thirty (30) days prior to the date of redemption. Notice of redemption may be sent to any securities depository by mail, facsimile transmission, wire transmission or any other means of transmission of the notice generally accepted by the respective securities depository. Failure to properly give notice of redemption shall not affect the redemption of any Bond for which notice was properly given. The Registrar also agrees to send notice of redemption to the Municipal Securities Rulemaking Board (the "MSRB"), currently through the MSRB's Electronic Municipal Market Access system in the manner required by the MSRB, but no defect in said further notice or record nor any failure to give all or a portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed above.

If money for the payment of the redemption price and accrued interest are not held in separate accounts by the District, the Maricopa County Treasurer (the "Treasurer"), or by a Paying Agent prior to sending the notice of redemption, such redemption shall be conditional on such moneys being so held on the date set for redemption and if not so held by such date, the redemption shall be cancelled and be of no force and effect.

C. Effect of Call for Redemption. On the date designated for redemption by notice given as herein provided, the Bonds so called for redemption shall become and be due and payable at the redemption price provided for redemption of such Bonds on such date, and, if moneys for payment of the redemption price are held in separate accounts by the Paying Agent, interest on such Bonds or portions of Bonds so called for redemption shall cease to accrue, such Bonds shall cease to be entitled to any benefit or security hereunder and the owners of such Bonds shall have no rights in respect thereof except to receive payment of the redemption price thereof and such Bonds shall be deemed paid and no longer outstanding.

D. Redemption of Less Than All of a Bond. The District may redeem an amount which is included in a Bond in the denomination in excess of, but divisible by, \$5,000. In that event, the registered owner shall submit the Bond for partial redemption and the Paying Agent shall make such partial payment and the Registrar shall cause to be issued a new Bond in a principal amount equal to the unpaid amount remaining on such Bond after the redemption to be authenticated and delivered to the registered owner thereof.

Section 4. Security. For the purpose of paying the principal of, interest on and costs of administration of the registration and payment of the Bonds, there shall be levied on all the taxable property in the District a continuing, direct, annual, ad valorem tax sufficient to pay all such principal, interest and administration costs as the same becomes due, such taxes to be levied, assessed and collected at the same time and in the same manner as other taxes are levied, assessed and collected. The proceeds of the taxes shall be kept in a special fund entitled the Debt Service Fund of the District and shall be used only for the payment of principal, interest or costs of administration. If for any reason, the amount on deposit in the District's Debt Service Fund is insufficient to pay on the date of

payment, the principal, interest and premium (if any) due on the Bonds, the District hereby authorizes the Treasurer (as defined herein) to pay such deficiency from any District funds lawfully available therefore. This resolution shall be construed as consent to invest moneys in the Debt Service Fund, subject to the provisions of Section 16 and any restrictions imposed by any entity providing credit enhancement for the Bonds, in any of the securities allowed by A.R.S. § 15-1025. This resolution shall constitute the continuing consent of this Board to such investment and no further annual consent need be given.

Section 5. Use of Proceeds. Upon the delivery of and payment for the Bonds in accordance with the terms of their sale, the net proceeds from the sale of the Bonds, after payment of the costs of issuance, shall be set aside and deposited by the County Treasurer of Maricopa County, Arizona (the "*Treasurer*"), in a separate fund entitled the Bond Building Fund of the District.

The proceeds of the Bonds shall be expended only for the purpose set forth in the ballot and voter pamphlet used at the Election (except for such changes allowed by law) and to pay the costs of issuance of the Bonds and the cost of a bond insurance premium, if applicable. Any premium received from the sale of the Bonds shall be used to pay interest on the Bonds or any other costs of issuance lawfully payable from such proceeds.

Section 6. Form of Bonds. Pursuant to A.R.S. § 35-491, a fully registered bond form is adopted as an alternative to the form of bond provided in A.R.S. § 15-1023. So long as the Book-Entry-Only System is in effect, the Bonds shall be in substantially the form of *Exhibit B* attached hereto and incorporated by reference herein, with such necessary and appropriate omissions, insertions and variations as are permitted or required hereby or by the Winning Bid and are approved by those officers executing the Bonds; execution thereof by such officers shall constitute conclusive evidence of such approval. If the Book-Entry-Only System is discontinued, the Bonds shall be reissued as fully registered bonds in a form which will be adopted at such time.

The Bonds may have notations, legends or endorsements required by law, securities exchange rule or usage. Each Bond shall show both the date of the issue and the date of such Bond's authentication and registration.

The Bonds are prohibited from being converted to coupon or bearer form without the consent of the Board and approval of Bond Counsel.

Section 7. Execution of Bonds and Other Documents.

A. **The Bonds.** The Bonds shall be executed for and on behalf of the District by its President by manual or facsimile signature. If an officer whose signature is on a Bond no longer holds that office at the time the Bond is authenticated and registered, such Bond shall nevertheless be valid. A Bond shall not be valid or binding until authenticated by the manual signature of an authorized representative of the Registrar. The signature of the authorized representative of the Registrar shall be conclusive evidence that such Bond has been authenticated and issued pursuant to this resolution.

B. **Registrar Contract.** The form of Registrar's contract which is on file with the District concerning duties of the Registrar, Transfer Agent and Paying Agent for the Bonds is hereby

approved and the President, any member of this Board, the Superintendent or Director of Business Services of the District is hereby directed to execute such contract on behalf of the District with such necessary and appropriate omissions, insertions and variations as are permitted or required hereby and are approved by those officers executing the documents and cause such respective contract to be delivered. Execution by such officers shall constitute conclusive evidence of such approval.

C. Continuing Disclosure Certificate. In order to comply with the provisions of Section 240.15c2-12, General Rules and Regulations, Securities Exchange Act of 1934 (the "*Rule*"), unless an exemption from the terms and provisions of the Rule is applicable to the Bonds, the Superintendent or Director of Business Services of the District is hereby authorized and directed to prepare, execute and deliver on behalf of the District a written agreement or undertaking for the benefit of the Owners (including beneficial owners) of the Bonds, in substantially the form presented to the Board and on file with the District. The written agreement or undertaking shall contain such terms and provisions as are necessary to comply with the Rule including, but not limited to (i) an agreement to provide to the MSRB, the financial information or operating data presented in the final Official Statement (as defined herein) as determined by mutual agreement between the Superintendent or the Director of Business Services and the financial institution submitting the Winning Bid (the "Winning Bidder") and audited financial statements of the District and (ii) an agreement to provide listed events disclosure to the MSRB.

D. Official Statement. The preparation of a preliminary official statement in a form that is approved and deemed as "final" for all purposes of the Rule, by the District's Superintendent or Director of Business Services is hereby ratified, approved and confirmed and its distribution by the Winning Bidder is hereby ratified and approved. The District will cause a final official statement (the "*Official Statement*") in substantially the form of the preliminary official statement referred to above to be prepared and distributed with the Bonds upon initial issuance. The President or any member of this Board are authorized to approve, execute and deliver the Official Statement on behalf of the District and the execution by the President or such other officer shall be deemed conclusive evidence of such approval. The preliminary official statement and the Official Statement may be prepared in conjunction with, and may be part of the same document, the preliminary official statement and the Official Statement for any other bonds which may be issued by the District.

Section 8. Mutilated, Lost or Destroyed Bonds. In case any Bond becomes mutilated or destroyed or lost, the Registrar shall cause to be executed and delivered a new Bond of like date and tenor in exchange and substitution for and upon the cancellation of the mutilated Bond or in lieu of and in substitution for the Bond destroyed or lost, upon the owner's paying the reasonable expenses and charges of the District in connection therewith and, in the case of the Bond destroyed or lost, filing with the Registrar and the Treasurer of evidence satisfactory to the Registrar and the Treasurer that such Bond was destroyed or lost, and furnishing the Registrar and the Treasurer with a sufficient indemnity bond pursuant to A.R.S. § 47-8405.

Section 9. Acceptance of Offer; Sale of Bonds. The Bonds shall be sold to the Winning Bidder, as determined by the Superintendent and the Director of Business Services in accordance with the terms of such proposal and the terms and conditions of the Notice Inviting Proposals.

The Treasurer is hereby authorized and directed to cause the Bonds to be delivered to or upon the order of the Purchaser upon receipt of payment therefor and satisfaction of the other conditions for delivery thereof in accordance with the terms of the sale. Any other provisions of this resolution to the contrary notwithstanding, the Bonds will not be sold for less than par and no premium on the Bonds shall exceed the net premium permitted by A.R.S. § 15-1024.

Section 11. Registrar. The District will maintain an office or agency where Bonds may be presented for registration or transfer and an office or agency where Bonds may be presented for payment. The District may appoint one or more co-registrars or one or more additional Paying Agents. The Registrar and Paying Agent may make reasonable rules and set reasonable requirements for their respective functions with respect to the owners of the Bonds.

Initially, Zions Bank, a division of ZB, National Association is appointed to act as Registrar and Paying Agent with respect to the Bonds. The District may change the Registrar or Paying Agent without notice to or consent of owners of the Bonds and the District may act in any such capacity.

Each Paying Agent shall be required to agree in writing that the Paying Agent will hold in trust for the benefit of the owners of the Bonds all moneys held by the Paying Agent for the payment of principal of and interest and any premium on the Bonds.

The Registrar may appoint an authenticating agent acceptable to the District to authenticate Bonds. An authenticating agent may authenticate Bonds whenever the Registrar may do so. Each reference in this resolution to authentication by the Registrar includes authentication by an authenticating agent acting on behalf and in the name of the Registrar and subject to the Registrar's direction.

The Registrar shall keep a separate register for the Bonds which will show the registered owners of the Bonds and of transfer of the Bonds. When Bonds are presented to the Registrar or a co-registrar with a request to register transfer, the Registrar shall register the transfer on the registration books if its requirements for transfer are met and shall authenticate and deliver one or more Bonds registered in the name of the transferee of the same principal amount, maturity and rate of interest as the surrendered Bonds. All transfer fees and costs shall be paid by the transferor. The "*Record Date*" for the Bonds shall be the close of business of the Registrar on the fifteenth day of the month preceding an interest payment date or principal payment date, as applicable. The Registrar may, but shall not be required to, transfer or exchange any Bonds during the period commencing on the Record Date to and including the respective Interest Payment Date. If the Registrar transfers or exchanges Bonds within the period referred to above, interest on such Bonds shall be paid to the person who was the registered owner at the close of business of the Registrar on the Record Date as if such transfer or exchange had not occurred.

The Registrar shall authenticate Bonds for original issue up to \$25,500,000 in aggregate principal amount upon the written request of the Treasurer. The Registrar shall keep a register of the Bonds and of their transfer. The aggregate principal amount of Bonds outstanding at any time may not exceed that amount except for replacement Bonds as to which the requirements of the Registrar and the District are met.

Section 12. Resolution a Contract. This resolution shall constitute a contract between the District and the owners of the Bonds and shall not be repealed or amended in any manner which would impair, impede or lessen the rights of the registered owners of the Bonds then outstanding. The performance by the Governing Board of the obligations in this resolution and in the Bonds is hereby authorized and approved.

Section 13. Ratification of Actions. All actions of the officers and agents of the District or the County which conform to the purposes and intent of this resolution and which further the issuance and sale of the Bonds as contemplated by this resolution whether heretofore or hereafter taken are hereby ratified, confirmed and approved. The proper officers and agents of the District and the County are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District as may be necessary to carry out the terms and intent of this resolution.

This Board hereby certifies and readopts all covenants and conditions contained in the resolution adopted by this Board on April 14, 2016, concerning the sale of the District's School Improvement Bonds; provided, however, the aggregate principal amount of the District's School Improvement Bonds authorized to be sold by such resolution shall be that amount sufficient to allow the sale of the Bonds sold pursuant to this resolution.

This Board hereby acknowledges bond counsel's representation of the Financial Advisor and the Winning Bidder in matters not involving the District or the Bonds and hereby consents to the representation of the District in the matters set forth in this resolution.

Section 14. Bond Insurance or Credit Enhancement. The President, any member of the Governing Board and the Director of Business Services are hereby authorized and directed to purchase municipal bond insurance, surety bonds or other credit enhancement as may be deemed appropriate and beneficial to the District by the Director of Business Services and to enter into any obligations or agreements on behalf of the District to repay amounts paid thereon by the providers thereof and pay any delinquent interest at a rate not to exceed the yield set forth above. The Treasurer is hereby authorized to expend or cause to be expended Bond proceeds for the purchase of bond insurance or other credit enhancement for the Bonds or the Treasurer may receive an acknowledgement from the Winning Bidder that the premium or purchase price for the bond insurance or other credit enhancement has been paid from Bond proceeds as a portion of the purchase price of the Bonds.

Section 15. Qualified Tax-Exempt Obligations. The Bonds are NOT "qualified tax-exempt obligations" for purposes of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code").

Section 16. Tax Covenant. In consideration of the purchase and acceptance of the Bonds by the owners thereof and, as authorized by A.R.S., Title 35, Chapter 3, Article 7, and in consideration of retaining the exclusion of interest income on the Bonds from gross income for federal income tax purposes, the Board covenants with the owners from time to time of the Bonds to neither take nor fail to take any action which action or failure to act is within its power and authority and would result in interest income on the Bonds becoming subject to inclusion as gross income for

federal income tax purposes under either laws existing on the date of issuance of the Bonds or such laws as they may be modified or amended.

The President or any member of the Board, the District's Superintendent or Director of Business Services is authorized to execute and deliver all closing documents incorporating the District's representations necessary to exclude the interest on the Bonds from gross income for federal income tax purposes and other matters pertaining to the sale of the Bonds as required by bond counsel. The District's Superintendent or Director of Business Services, the Treasurer or a partner of Gust Rosenfeld P.L.C., bond counsel to the District ("*Bond Counsel*"), is authorized to execute and file on behalf of the District information reporting returns and to file or deliver such other information as may be required by Section 149(e) of the Internal Revenue Code of 1986, as amended (the "*Code*").

The Board further authorizes the employment of such experts and consultants to make, as necessary, any calculations in respect of rebates to be made to the United States of America in accordance with Section 148(f) of the Code. The President, any member of the Board, the Superintendent or Director of Business Services of the District are authorized to make any applicable elections necessary to avoid the rebate to the federal government of certain of the investment earnings attributable to the Bonds.

The Board agrees that it will comply with such requirements and will take any such actions as in the opinion of Bond Counsel are necessary to prevent interest income on the Bonds becoming subject to inclusion in gross income for federal income tax purposes. Such requirements may include but are not limited to making further specific covenants; making truthful certifications and representations and giving necessary assurances; complying with all representations, covenants and assurances contained in certificates or agreements to be prepared by Bond Counsel; to pay to the United States of America any required amounts representing yield reduction payments or rebates of arbitrage profits relating to the Bonds; filing forms, statements and supporting documents as may be required under the federal tax laws; limiting the term of and yield on investments made with moneys relating to the Bonds; and limiting the use of the proceeds of the Bonds and property financed thereby.

The Governing Board hereby authorize the Director of Business Services, or his or her designee, to represent and act for the District in all matters pertaining to the District's tax-exempt bonds, as may be necessary to comply, on a continuing basis, with the Internal Revenue Service, Securities Exchange Commission and other governmental entities requests, reporting requirements and post issuance compliance policies and matters.

Section 17. Investment Proceeds. Pursuant to A.R.S. §§ 15-1024 and 15-1025, subject to the provisions of Section 12 hereof, this resolution shall be construed as a request and continuing consent of this Board to invest moneys in the Debt Service Fund established for the Bonds and the proceeds of the Bonds deposited in the Bond Building Fund pending use, in (i) any of the securities allowed by A.R.S. § 15-1025 and (ii) the local government investment pool-government established under A.R.S. § 35-326, so long as the pool only invests in securities allowed by A.R.S. § 15-1025. This resolution shall constitute the continuing consent of this Board to such investment and no further annual consent need be given; provided, however, that the District, acting through its Superintendent or Director of Business Services, may at any time provide written investment instructions to the Treasurer during any fiscal year and the Treasurer, to the extent such investments

are lawful, is hereby directed to invest the moneys designated in the written instructions in the investments set forth in such instructions.

Section 18. Representations, Warranties and Covenants of the District. The District hereby represents, warrants and covenants as follows:

(a) The proceeds of any Class A bonds (as defined in A.R.S. Section 15-101(4)) of the District have been spent or obligated in contract;

(b) Bond proceeds shall not be expended for soft capital items or other items whose useful life is less than the average useful life of the Bonds, except as provided in paragraph (e) below;

(c) Bond proceeds shall not be expended for items whose useful life is less than five years, except as provided in paragraph (e) below;

(d) Bond proceeds shall not be used to pay the expenses of the Election; and

(e) Bond proceeds may be expended for purchasing pupil transportation vehicles.

Section 19. Severability. If any section, paragraph, subdivision, sentence, clause or phrase of this resolution is for any reason held to be illegal, invalid or unenforceable, such decision will not affect the validity of the remaining portions of this resolution. The Board hereby declares that it would have adopted this resolution and each and every other section, paragraph, subdivision, sentence, clause or phrase hereof and authorized the issuance of the Bonds pursuant hereto irrespective of the fact that any one or more sections, paragraphs, subdivisions, sentences, clauses or phrases of this resolution may be held illegal, invalid or unenforceable.

Section 20. Written Procedures to Comply with the Rule. The form of Continuing Disclosure Compliance Procedures Regarding the Securities and Exchange Commission's Rule 15c2-12 in substantially the form attached hereto as Exhibit B is hereby approved, and District staff shall follow the procedures set forth therein as it relates to current and future continuing disclosure compliance procedures required by the Bonds, or any bonds of the District.

PASSED, ADOPTED AND APPROVED by the Governing Board of Washington Elementary School District No. 6 of Maricopa County, Arizona, on April 28, 2016.

President

Exhibit A Book-Entry-Only Bond Form

Exhibit B Continuing Disclosure Compliance Procedures

EXHIBIT A

(Form of Book-Entry-Only Bond)

Number: R-_____

Denomination: _____

Unless this Bond is presented by an authorized representative of The Depository Trust Company, a New York corporation ("DTC"), to the District or its agent for registration of transfer, exchange, or payment, and any Bond issued is registered in the name of Cede & Co. or in such other name as is requested by an authorized representative of DTC (and any payment is made to Cede & Co. or to such other entity as is requested by an authorized representative of DTC), any transfer, pledge, or other use hereof for value or otherwise by or to any person is wrongful inasmuch as the registered owner hereof, Cede & Co., has an interest herein.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6
OF MARICOPA COUNTY, ARIZONA
SCHOOL IMPROVEMENT BOND
PROJECT OF 2010, SERIES E (2016)**

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Original Dated Date</u>	<u>CUSIP</u>
____%	July 1, ____	May __, 2016	567031 ____

Registered Owner: Cede & Co.

Principal Amount: _____ AND NO/100 DOLLARS (\$_____.00)

WASHINGTON ELEMENTARY SCHOOL DISTRICT NO. 6 OF MARICOPA COUNTY, ARIZONA (the "*District*"), for value received, hereby promises to pay to the registered owner identified above, or registered assigns as provided herein, on the maturity date set forth above, the principal amount set forth above, and to pay interest on the unpaid principal amount at the interest rate shown above.

INSERT CALL FEATURE IF APPLICABLE.

Interest is payable on January 1 and July 1 of each year commencing January 1, 2017, and will accrue from the most recent date to which interest has been paid, or, if no interest has been paid, from the original dated date set forth above. Interest will be computed on the basis of a year comprised of 360 days consisting of twelve (12) months of thirty (30) days each.

Principal of and interest on this bond are payable in lawful money of the United States of America. Interest payments and principal payments that are part of periodic principal and interest payments shall be received by Cede & Co., as nominee of DTC, or its registered assigns in same-day funds no later 2:30 p.m. on each interest or principal payment date (or in accordance with existing arrangements between the District and DTC).

It is hereby certified and recited that all conditions, acts and things required by the Constitution and laws of the State of Arizona to exist, to occur and to be performed precedent to and in the issuance of this bond exist, have occurred and have been performed and that the series of bonds of which this is one, together with all other indebtedness of the District, is within every debt and other limit prescribed by the Constitution and laws of the State of Arizona, and that due provision has been made for the levy and collection of a direct, annual, ad valorem tax upon all of the taxable property in the District for the payment of this bond and of the interest hereon as each becomes due, as limited as described herein.

This bond is one of a series of general obligation bonds in the aggregate principal amount of \$25,500,000 of like tenor except as to amount, maturity date, redemption provisions, interest rate and number, issued by the District

to provide funds to make certain school improvements within the District, pursuant to a resolution of the Governing Board of the District duly adopted prior to the issuance hereof (the "*Resolution*"), and pursuant to the Constitution and laws of the State of Arizona relative to the issuance and sale of school district bonds, and all amendments thereto, and all other laws of the State of Arizona thereunto enabling.

For the punctual payment of this bond and the interest hereon and for the levy and collection of ad valorem taxes on all taxable property within the District sufficient for that purpose, the full faith and credit of the District are hereby irrevocably pledged.

The registrar or paying agent may be changed by the District without notice.

So long as the book-entry-only system is in effect, this bond is non-transferable. If the book-entry-only system is discontinued, this bond is transferable by the registered owner in person or by attorney duly authorized in writing at the designated office of the registrar, which on the original issue date is the corporate trust office of Zions Bank, a division of ZB, National Association upon surrender and cancellation of this bond. Bonds of this issue are issuable only in fully registered form in the denomination of \$5,000 of principal or integral multiples thereof.

The District, the registrar and the paying agent may treat the registered owner of this bond as the absolute owner for the purpose of receiving principal and interest and for all other purposes and none of them shall be affected by any notice to the contrary.

The District has caused this bond to be executed by the President of its Governing Board, which signature may be a facsimile signature. This bond is not valid or binding upon the District without the manually affixed signature of an authorized representative of the registrar. This bond is prohibited from being issued in coupon or bearer form without the consent of the Governing Board of the District, and the occurrence of certain other conditions.

**WASHINGTON ELEMENTARY SCHOOL DISTRICT
NO. 6 OF MARICOPA COUNTY, ARIZONA**

President, Governing Board

DATE OF AUTHENTICATION AND REGISTRATION: _____

AUTHENTICATION CERTIFICATE

This bond is one of the Washington Elementary School District No. 6 of Maricopa County, Arizona School Improvement Bonds, Project of 2010, Series E (2016), described in the Resolution mentioned herein.

**ZIONS BANK, A DIVISION OF ZB,
NATIONAL ASSOCIATION**, as Registrar

Authorized Representative

(INSERT INSURANCE STATEMENT HERE, IF APPLICABLE)

FORM OF ASSIGNMENT

The following abbreviations, when used in the inscription on the face of this bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM - as tenants in common	UNIF GIFT/TRANS MIN ACT- _____ Custodian _____
TEN ENT - as tenants by the entireties	(Cust) (Minor)
JT TEN - as joint tenants with right of survivorship and not as tenants in common	under Uniform Gifts/Transfers to Minors Act _____ (State)

Additional abbreviations may also be used though not in list above

ASSIGNMENT

FOR VALUE RECEIVED the undersigned hereby sells, assigns and transfers unto

(Name and Address of Transferee)
the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____
_____, attorney to transfer the within bond on the books kept for
registration thereof, with full power of substitution in the premises.

Dated _____

Note: The signature(s) on this assignment must correspond with
the name(s) as written on the within registered bond in every
particular without alteration or enlargement or any change
whatsoever.

Signature Guaranteed:

Firm or Bank

Authorized Signature

The signature(s) should be guaranteed by an eligible
guarantor institution pursuant to SEC Rule 17Ad-15

ALL FEES AND TRANSFER COSTS SHALL BE PAID BY THE TRANSFEROR

EXHIBIT B

CONTINUING DISCLOSURE COMPLIANCE PROCEDURES REGARDING THE SECURITIES AND EXCHANGE COMMISSION'S RULE 15C2-12

Date of Implementation: April 28, 2016

The District is required to file audited financial statement and certain financial and operating information and operating data required by existing continuing disclosure certificates. Compliance includes ensuring that all of the tables and information required by Section 4 of the continuing disclosure certificates are included in, or filed with, the District's Comprehensive Annual Financial Report, or filed separately in each case, no later than February 1 of each fiscal year while the District's bonds require a February 1 filing date. When there are no District bonds requiring a February 1 filing date outstanding, then no later than April 1 or such other date, as may be required by continuing disclosure undertakings adopted after the date of these procedures.

The annual February 1 (or April 1 date, if applicable) should be put into a docket/diary/tickler system which is maintained by a minimum of two people so that it will not be overlooked. The implementation of these procedures and the follow-through are extremely important. The District will agree to file annual audited financial statements and other financial information in the current Official Statement and has agreed to similar filings in past continuing disclosure certificates. When those listed on docket/diary/tickler system leave the District's employment new names *must* be added and the incoming employees who will be responsible for the Municipal Securities Rulemaking Board's Electronic Municipal Market Access system ("EMMA") filings should be briefed so that consistency is maintained.

The Municipal Securities Rulemaking Board launched a tool that allows the District to schedule automated e-mail reminders for these annual filings through EMMA. The District can add up to three e-mail recipients, so multiple staff members may be included on the alert. Please see the instructions below:

To schedule the alerts, access EMMA at www.emma.msrb.org and click on the EMMA Dataport tab. Click on the "Login" button and enter your login information (User ID and password). From the Continuing Disclosure tab of the EMMA Dataport Submission Portal, click on "Schedule and manage e-mail reminders for recurring financial disclosures." Click the "Create Reminder" link to access the scheduling form.

Note: Some districts engage auditors or a dissemination agent to actually do the EMMA filings. If the District has such an agreement, the District is still responsible if the auditor or dissemination agent fails to timely file the required annual statement. Thus, even if the auditor or dissemination agent agrees to make the required filings, the District must follow the February 1 or April 1 schedule, as applicable, and inquire of the District's auditor or dissemination agent to determine if the filing deadline will be met. If the deadline may not be met, it is the District's, and not the District's auditors or dissemination agents, responsibility to file a notice with EMMA

indicating that the deadline will not be met and an estimate as to when the audited financial statement and operating data will be filed. In lieu of audited financial statements, unaudited financial statements may be filed until audited financial statements are available.

The District is also required to file notices of “Listed Events” within ten business days of such events or occurrence. Please note: not all of the District’s existing continuing disclosure certificates may have the same Listed Events; however, as the 2016 Continuing Disclosure Certificate will most likely be the broadest; following it will also cover past certificate requirements. There can be no guarantee that the regulations concerning Listed Events (Securities and Exchange Commission Rule 15c2-12) will not change and that additional events may be added in the future. The District should check with its bond counsel at the time future bonds are issued to determine if the Listed Events have been changed and, if the later continuing disclosure certificate differs from 2016. The events are listed below (and can also be found in the District’s continuing disclosure certificates):

Section 5. Reporting of Listed Events (as in the 2016 Continuing Disclosure Certificate).

This Section 5 shall govern the giving of notices by the District of the occurrence of any of the following events with respect to the Bonds. The District shall in a timely manner, not in excess of ten business days after the occurrence of the event, provide notice of the following events with EMMA:

1. Principal and interest payment delinquencies;
2. Non-payment related defaults, if material;
3. Unscheduled draws on debt service reserves reflecting financial difficulties;
4. Unscheduled draws on credit enhancements reflecting financial difficulties;
5. Substitution of credit or liquidity providers, or their failure to perform;
6. Adverse tax opinions, the issuance by the Internal Revenue Service (the “IRS”) of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;
7. Modifications to rights of Bondholders, if material;
8. Bond calls, if material, and tender offers;
9. Defeasances;
10. Release, substitution, or sale of property securing repayment of the Bonds, if material;
11. Rating changes;
12. Bankruptcy, insolvency, receivership or similar event of the District;
13. The consummation of a merger, consolidation, or acquisition involving the District or the sale of all or substantially all of the assets of the District, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action nor the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
14. Appointment of a successor or additional trustee or the change of name of a trustee, if material.

“Materiality” will be determined in accordance with the applicable federal securities laws.

Note to Section 5(12): For the purposes of the event identified in Section 5(12), the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the District in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court of governmental authority has assumed jurisdiction over substantially all of the assets or business of the District, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the District.

Below is a short description of how to file notice of occurrence of “Listed Events” with EMMA:

How to File the Notices:

First, please save the Listed Events notice on your computer. You will also need the information contained in the Listed Events notice, so please print out a copy of the Listed Events notice.

1. Login to EMMA <http://dataport.emma.msrb.org/>
2. Click CREATE Continuing Disclosure Submission
3. Check Event Filing, click Next
4. Check “Type of Event” – In the description box type: “[type of notice]”
5. Check “I don’t know my CUSIP -9s” and then use the District’s base CUSIP number to find the affected bonds.
6. Check “all issues for issuer”, click Next
7. Click upload
8. Update contact information, if necessary
9. Upload the Listed Events notice (must be in PDF, word-searchable format)
10. Click preview
11. Publish the documents to EMMA
12. Print receipt and save in your bond documents for the life of the bonds.

Please note there is only a limited save option on EMMA. Therefore the District will not be able to start entering the information, exit and continue later.

Additional note: when filing, EMMA will ask for the District’s six digit CUSIP number (“base CUSIP number”). The District’s base CUSIP number is 567031.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>X</u>	Action
		<u>X</u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Information
		<u> </u>	1 st Reading

DATE: April 28, 2016

AGENDA ITEM: Head Start Update, Philosophy, Long-Range and Short-Range Goals, and Self-Assessment Plan

INITIATED BY: Diana Howsden, Director of Head Start Services

SUBMITTED BY:

Diana Howsden, Director of Head Start Services

PRESENTER AT GOVERNING BOARD MEETING:

Diana Howsden, Director of Head Start Services and Michael Pilsbury, Head Start Program Coordinator

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:

BBA**SUPPORTING DATA**Funding Source: Federal Head Start Funding
Budgeted: Yes

On May 14, 2015, the Governing Board approved renewal of the intergovernmental agreement with the City of Phoenix for the Head Start Program. This IGA allows Washington Elementary School District No. 6 (WESD) to plan and deliver early childhood program services to 588 children and families in 19 school sites according to stipulated terms and conditions.

In compliance with Head Start Performance Standard 1304.51(d), information must be communicated periodically to a delegate's governing body and to members of its policy groups. The intent of the annual Head Start orientation is to comply with the standard and to ensure that essential information is communicated to the WESD Governing Board.

Attached is the Head Start orientation presentation for review by the Governing Board. Diana Howsden, Director of Head Start Services, will provide a brief presentation about the WESD Head Start Program.

Based on Head Start Performance Standard 1304.51(i)(1), at least once each program year, grantee and delegate agencies must conduct a self-assessment of their effectiveness and progress in meeting program goals and objectives in implementing Federal regulations.

Attached is the WESD Head Start Self-Assessment presentation for review by the Governing Board. Michael Pilsbury, Head Start Program Coordinator will provide a brief presentation about the WESD self-assessment process.

In accordance with the Head Start Program Performance Standard, CFR 1304.50(d)(1)(iii), (iv), and (vi), the WESD Governing Board has the obligation and responsibility to periodically review and approve program philosophy, long-range and short-range program goals, and the self-assessment process.

Agenda Item: III.D.

Head Start Update, Philosophy, Long-Range and Short-Range Goals, and Self-Assessment Plan

Attached documents for approval are the:

Washington Elementary School District Head Start Philosophy
Washington Elementary School District Head Start Long-Range and Short-Range Goals
Washington Elementary School District Head Start Self-Assessment Plan

The Head Start Philosophy document is the value and belief statement of the Washington Elementary School District Head Start program. WESD Head Start program long-range and short-range goals for the upcoming program year 2016-2017 are stated in the WESD Head Start Program Long- and Short-Range Goals 2016-2017 document. The WESD Head Start Self-Assessment Process document states how the self-assessment process will be conducted. Stakeholders, Head Start parents and community members in partnership with WESD Head Start administrators, participated and contributed in the development, review and approval of the required Head Start documents. These documents are attached.

Approval of these documents is requested and necessary for the District to remain eligible to receive Head Start funding through the City of Phoenix and are important in the periodic audit/review process. The Head Start Performance Standards, which are rigorously enforced by the City of Phoenix Grantee personnel, require the Governing Board to review and approve such documents.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board approve the Preschool/Head Start Philosophy, the Head Start Long-Range and Short-Range Goals and the Self-Assessment Plan.

Superintendent Dr. Paul Stanton

WASHINGTON ELEMENTARY SCHOOL DISTRICT HEAD START PROGRAM

Governing Board Presentation/Orientation
2015 – 2016

HEAD START, 1965-2015:



YEARS of OPPORTUNITY

50YearsOfOpportunity.org

The Head Start Mission

Head Start is a national program that promotes school readiness and prepares children for success by enhancing development in the areas of physical and health; cognitive and general knowledge; language/literacy; social/emotional; and approaches to learning, through engaging families in the establishment of strong collaborative partnerships with schools and community.

National Head Start Facts

- In 2015, a total of 654,223 parents volunteered in their local Head Start program
- 192,201 Head Start fathers participated in organized regularly scheduled activities designed to involve them in Head Start and Early Head Start programs.

Positive Impact for Arizona

- Arizona Head Start programs serve nearly 17,183 at risk children and families
- Arizona Head Start employs nearly 3,000 individuals

The WESD Head Start Program

- Currently in the 14th year of providing Head Start services to WESD preschool age children and their families
- Head Start services are provided at 19 WESD school sites; 23 classrooms, with 14 double sessions and 9 full day rooms (provided through two funding sources).
- 588 preschool age children are receiving Head Start services

WESD Head Start 2014-15 Program Information Report (PIR)

- **Enrollment Information:**

Funded enrollment	588 children
Actual enrollment	695 children

- **Languages Represented:**

English	366
Spanish	283
Other	46
(Other languages includes: Caribbean, Pacific Island, Middle Eastern/South Asian, European and Slavic)	

**WESD Head Start
2014-15 Program Information Report (PIR)
Health Services Information-Medical**

- 667 children had health insurance
- 690 children had an on-going source of continuous accessible health care
- 649 children were up-to-date on a schedule of age-appropriate preventive and primary health care-screenings and physical exams

**WESD Head Start
2014-15 Program Information Report (PIR)
Dental, Mental Health & Disabilities Services**

- 663 children completed a professional dental exam
- Mental health services were made available for 87 children, with 4 children receiving three or more consultations by a mental health professional
- 74 children received special education (IEP) services in Head Start classrooms

2014 -15 PIR for Received Family Services

- 284 families received emergency crisis intervention
- 92 families received housing assistance
- 62 families received mental health services
- 8 families received ESL training
- 257 families received adult education assistance
- 56 families received job training assistance
- 192 families received health education information
- 435 families received parent education information
- 573 families received at least one family service

What's Happening in WESD Head Start

- We survived the 2015-2016 Federal Review in Health and Safety!
- In 2014-2015 WESD Head Start had 1,074 parent and community Volunteers



- Maintained full enrollment all program year.



- The 2nd Annual Male Involvement Event was a big success with 80 “dad’s” and their children attending



- The Sunburst Head Start team achieved a 5-STAR Rating with Quality First, the highest rating possible



- Self Assessment....

Self Assessment



Ongoing Quality Improvement

The Self-Assessment process provides the program with a method to regularly assess the effectiveness of key management systems regarding the quality of services delivered to Head Start eligible children and families.

1304.51(i)1

Key Management Systems

- ▶ Governance
- ▶ Planning
- ▶ Communication
- ▶ Record Keeping and Reporting
- ▶ Ongoing Monitoring
- ▶ Human Resources
- ▶ Fiscal Management
- ▶ ERSEA - Eligibility Recruitment Selection Enrollment Attendance
- ▶ Health and Safety

Federal Review

VS.

Self-Assessment

Federal Review

- ▶ Monitoring visit by a team evaluators from Region IX
- ▶ Makes sure programs meet all Head Start Performance Standards with respect to program, administration, financial management, health and safety and other requirements
- ▶ The next Federal Review is projected February 2017

New Procedures

The Office of Head Starts now requires that classrooms implement zoning as part of the active supervision.



Self-Assessment

- ▶ Annual self monitoring which measures accomplishments, strengths and weaknesses each program year
- ▶ Promotes continuous improvement of service delivery and quality



Shared Decision-Making

From the planning to the analyzing of results for the yearly self-assessment, Head Start reinforces how program members engage in shared decision-making.

Self-Assessment is a team

- ▶ Provides an opportunity for involvement of staff, parents and community stakeholders
- ▶ Increases staff awareness of how the program is viewed by consumers



Self-Assessment utilizes all program information

Programs collect, analyze, review, and incorporate data from multiple sources, including:

- ▶ Ongoing monitoring data
- ▶ Program Information Report (PIR)
- ▶ Child outcome data
- ▶ Classroom observations
- ▶ Community assessment



Interpreting Information

- ▶ Review and analyze information gathered from each Key area
- ▶ Examine program strengths and accomplishments
- ▶ Analyze and interpret areas to be strengthened
- ▶ Look for patterns and trends over time
- ▶ Identify underlying causes and systemic issues
- ▶ Classify and prioritize issues and concerns



Strengthening

Self Assessment Data can

- ▶ Identify what practices are most effective in promoting school readiness
- ▶ Identify which children and families are thriving and which are struggling
- ▶ Identify whether and how to change professional practices/program systems to improve outcomes

Curriculum to promote school readiness skills

- ▶ The Creative Curriculum for Preschool is based on theory and research with specific roles for teachers, the environment and families.
- ▶ In conjunction with families, teachers plan lessons and activities and make changes to the classroom environment to enhance children's learning.

Additional Curriculum

- ▶ The Learning Dynamics program, help children learn letters and sounds through music and fun content lessons.
- ▶ Then the teachers broaden the reading experience to solidify skills and build self-confidence.
- ▶ As the children begin learning the letters and sounds, they are introduced to blending concepts and they begin reading words and books.
- ▶ Reading is always done one-on-one with the teacher.
- ▶ Each child progresses at his or her own appropriate pace.

Child Outcomes

- ▶ Literacy started out with the lowest score in the fall and showed significant growth in the spring. This is due to the Learning Dynamics program.
- ▶ The Cognitive domain started out the highest but also had the most gains.
- ▶ For 2014/2015 the Literacy Domain showed a level of growth of 31.2. For the same domain the previous year (2013/2014) the Literacy growth level was 13.1.
- ▶ For Phonological Awareness and Knowledge of the Alphabet, the total growth levels doubled from last year.

Teaching Strategies Gold Assessment
The report scale is from 200 to 800 for each area of development.

Domain	Fall	Starting point lowest to highest	Winter	Spring	Ending point highest to lowest	Difference Fall to Spring	Growth
Soc/Emotional	579.5		643.8	698.7		119.2	# 4
Physical	565.8		616.2	680.7	Lowest	114.9	# 5
Language	562.8		625.5	691.5		128.7	# 2
Cognitive	582.9	Highest	647.6	720.6	Highest	137.7	# 1
Literacy	561.8	Lowest	624.9	686.3		124.5	# 3
Mathematics	573.3		631.6	685.1		111.8	# 6

Identifying Strengths

- ▶ Build upon strengths to develop and support new strategies
- ▶ Focus on areas that are exceptional and exceed Head Start Performance Standards



Report Findings

All monitoring information is presented to Policy groups, Grantee, parents and Head Start staff.

We are laying the foundation!



Head Start Philosophy

Arizona's children reflect the broad differences in racial and cultural heritage, language, health and family situations that constitute the diversity of our great state. Each child's level of preparation and readiness for school also varies greatly depending upon many different factors. Educators and parents recognize that education is a process that begins at birth. The potential for learning encompasses the physical, social, emotional and cognitive development of children.

To ensure that Washington Elementary School District's children are ready for success in school, schools will implement developmentally appropriate teaching and assessment practices, strengthen efforts in parent involvement and professional development for staff, and work with community agencies to provide appropriate and effective services to children and families.

Filosofía de Head Start

Los niños de Arizona reflejan las diferencias anchas en la herencia racial y cultural, el idioma, las situaciones de la salud y la familia que constituyen la diversidad de nuestro gran estado. Cada nivel del niño de la preparación y la prontitud para la escuela varía también dependiendo mucho de muchos factores diferentes. Los educadores y los padres reconocen que la educación es un proceso que empieza al nacer. El potencial para aprender abarca el desarrollo físico, social, emocional y cognoscitivo de los niños.

Para asegurar que los niños del Distrito Escolar Washington estén listos para el éxito en la escuela, las escuelas aplicarán apropiadamente el desarrollo y las prácticas de la enseñanza, evaluación, esfuercen la participación de padre y desarrollo profesional para el personal, y trabajar con agencias de la comunidad para proporcionar los servicios apropiados y efectivos a niños y familias.

Approved by the WESD Head Start Policy Committee on

Approved by WESD Governing Board on

WESD Head Start Program Long and Short Range Goals 2016 - 2017

Long Range Goal:

Promote early literacy and prepare young children for academic success.

Short Range Goal 1:

Support families with the information and services they need to help their children achieve academic success.

Strategies:

- Connect Head Start families with the public library system
- Parents will be provided learning activities to use at home.
- Parents will be provided with letter recognition and phonics activities to promote early reading skills.

Short Range Goal 2:

Partner with national and local trainers to provide professional development to enhance certified and classified staff services to children and families.

Strategies:

- Continue to improve scores using the CLASS observation tool and utilize the results for program planning, professional development and improve child outcomes
- Implement Learning Dynamics Reading program at the beginning of the school year in all classrooms to enhance child outcomes in Language and Literacy.

Approved by the WESD Head Start Policy Committee on:

Approved by WESD Governing Board on:

WESD Head Start Self-Assessment Plan 2016- 2017

Action	Persons Responsible	Completion date	Resource People	Outcome
1. Provide training to all HS staff regarding the self-assessment process.	HS Director, HS Program Coordinator	February 2017	HS Director, HS Program Coordinator	Staff will receive training on all aspects of program Self –Assessment.
2. Provide Training to the Governing Board and/or Sub-Committee about Self-Assessment	Head Start Director, HS Program Coordinator	Spring 2017	Head Start Director, WESD Administration	Governing Board will receive training on all aspects of program Self – Assessment.
3. Provide training to all HS parents regarding the self-assessment process.	HS Director, HS Program Coordinator, Instructors	February 2017 Policy Comm. Mtg. and Parent Mtgs.	HS Director, HS Program Coordinator, Instructors	Parents will understand and participate in the self-assessment process.
4. Conduct Self-Assessment in all areas of services to children and families.	All Staff	Feb/March 2017	Head Start Director, HS Program Coordinator, Mentor Specialists, Instructors	All program strengths and areas of challenge will be identified.
5. Report findings to Policy Committee, parents, staff and Governing Board	Head Start Director, HS Program Coordinator	April 2017	Head Start Director, HS Program Coordinator, Instructors	All staff, families and WESD Governing Board will have the opportunity to understand an overview of the program.
6. When needed, write a Quality Improvement Plan as a result from findings.	HS Director, HS Program Coordinator , Mentor Specialists, Instructors	April 2017	Head Start Director, HS Program Coordinator, Mentor Specialists Instructors	All staff will be aware of challenges and strengths in our program service delivery to children and families.
7. Follow up on any compliance areas to improve services provided for children and families.	Head Start Director, HS Program Coordinator, Mentor Specialists, Instructors	Ongoing	Head Start Director, HS Program Coordinator, Mentor Specialists, Instructors, Grantee staff as needed.	Continuous program improvement in all areas of service delivery.

Approved by: _____

Date: _____

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>X</u>	Action
		<u>X</u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Information
		<u> </u>	1 st Reading

DATE: April 28, 2016

AGENDA ITEM: *Proposed Governing Board Meeting Dates for the 2016-2017 School Year

INITIATED BY: Aaron Jahneke, SUBMITTED Shannon Tucker, Board
Governing Board President BY: Secretary

PRESENTER AT GOVERNING BOARD MEETING:

Aaron Jahneke, Governing Board President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:

BE and A.R.S 38-431.02;
15-321, & 15-843

;

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Attached is a calendar of proposed Governing Board meeting dates for the 2016-2017 school year based on A.R.S. 38-431, 15-321, 15-843 and BE. No proposed meetings will occur during Fall or Spring Breaks or Parent Teacher Conferences.

SUMMARY AND RECOMMENDATION

Discussion and possible adoption of the proposed schedule of Governing Board meeting dates for the 2016-2017 school year.

Superintendent Dr. Paul Stanton

BE © SCHOOL BOARD MEETINGS

The Board shall transact all business at official meetings of the Board. These may be either regular or special meetings, defined as follows:

- Regular meeting - the usual official legal-action meeting, scheduled and held regularly.
- Special meeting - an official legal-action meeting called between scheduled regular meetings to consider only specifically identified topics.

Every meeting of the Board, regular or special, shall be open to the public except for an executive session that is held in accordance with state law. A "meeting" is defined as the gathering, in person or through technological devices, of a quorum of members of a public body to discuss, propose or take legal action, including any deliberations with respect to such action, that has been properly noticed, pursuant to Arizona Revised Statutes.

Notice of all Governing Board meetings, regular and special, shall be posted in compliance with the requirements prescribed by A.R.S. [38-431.02](#) and described in Board Policy BEDA.

Regular Board Meetings

The second (2nd) and fourth (4th) Thursdays of each calendar month are designated as the regular Board meeting dates, except July, November and December, which shall have one regular monthly meeting.

A regular meeting may be rescheduled or canceled:

- By majority vote of the Board when noticed as a meeting agenda item.
- By declaration of the Board President, or if the President is unavailable another member of the Board, in consultation with the Superintendent, when a significant event beyond the Board's control renders attendance at the meeting unsafe or unreasonable in light of the circumstance, such as:
 - Significantly inclement weather conditions, or
 - A local, state, or national emergency of a magnitude it intervenes to the extent that convening of the meeting is inadvisable.
- When the absence of a quorum of the Board will render the meeting impermissible.

Every regular meeting of the Board shall be open to the public, and the Board shall meet at the most convenient public facility in the District. (If a public facility is not available within the District, the Board may meet at any available public facility

convenient to all Board members, regardless of the county or school district in which the facility is located.)

Special Board Meetings

Special meetings may be called whenever deemed necessary. Written or telephoned notice of all special meetings shall be given to the members of the Board at least twenty-four (24) hours prior to the time stated for the meeting to convene. Said notice shall indicate the purpose of the special meeting. No business other than the matters specified in the notice shall be transacted at such meeting.

Adopted: November 18, 2010

LEGAL REF.:

A.R.S.

[15-321](#)

[15-843](#)

[38-431](#) *et seq.*

A.G.O.

179-45

CROSS REF.:

[BEC](#) - Executive Sessions/Open Meetings

[BEDA](#) - Notification of Board Meetings

[BEDB](#) - Agenda

[BEDC](#) - Quorum

Washington Elementary School District Governing Board Meeting Schedule 2016-2017

Meeting Dates:	Time:	Location:
July 14, 2016	7:00 p.m.	Governing Board Room
August 25, 2016	7:00 p.m.	Governing Board Room
September 8, 2016	7:00 p.m.	Governing Board Room
September 22, 2016	7:00 p.m.	Governing Board Room
October 6, 2016	7:00 p.m.	Governing Board Room
November 10, 2016	7:00 p.m.	Governing Board Room
December 8, 2016	7:00 p.m.	Governing Board Room
January 12, 2017	7:00 p.m.	Governing Board Room
January 26, 2017	7:00 p.m.	Governing Board Room
February 9, 2017	7:00 p.m.	Governing Board Room
February 23, 2017	7:00 p.m.	Governing Board Room
March 9, 2017	7:00 p.m.	Governing Board Room
April 13, 2017	7:00 p.m.	Governing Board Room
April 27, 2017	7:00 p.m.	Governing Board Room
May 11, 2017	7:00 p.m.	Governing Board Room
May 25, 2017	7:00 p.m.	Governing Board Room
June 8, 2017	7:00 p.m.	Governing Board Room
June 22, 2017	7:00 p.m.	Governing Board Room

* Regular Governing Board meetings start at 7:00 p.m. and are held in the Governing Board Room at the Administrative Center – 4650 West Sweetwater Avenue.

Note: It is likely that a telephonic Special Board meeting will be necessary for July 29, 2016 to review and consider new employees who are being recommended to begin work on August 1, 2016.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u>X</u>	Action
		<u>X</u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> </u>	Information
		<u> </u>	1 st Reading

DATE: April 28, 2016

AGENDA ITEM: 2017 Arizona School Boards Association's Legislative Agenda Proposals & Delegate Selection

INITIATED BY:	<u>Arizona School Boards Association</u>	SUBMITTED BY:	<u>Aaron Jahneke, Governing Board President</u>
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PRESENTER AT GOVERNING BOARD MEETING: Aaron Jahneke, Governing Board President

GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION: BBA

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

The Arizona School Boards Association (ASBA) is requesting suggestions for the ASBA 2017 Political Agenda and selection of WESD's delegate and alternative delegate who will attend the ASBA Assembly.

ASBA has transformed its Political Agenda and is asking for submissions that fall into three categories – long-term, short-term, and 2017 Session-specific legislation. The deadline for submitting proposals is May 20, 2016.

The proposals will be compiled by ASBA staff and provided to the ASBA Legislative Committee for consideration. The Committee will create a draft document that will be the basis for discussion at the official Delegate Assembly on September 10, 2016.

Attached are the 2016 long-term, short-term, and Session-Specific issues from ASBA, and the form for identification and submission and WESD's delegate representative.

SUMMARY AND RECOMMENDATION

It is recommended that the Governing Board review, discuss, and prioritize the its top five priorities and appoint _____ as the Delegate and _____ as the Alternate Delegate to the Arizona School Boards Association's Delegate Assembly to be held on September 10, 2016.

Superintendent Dr. Paul Stanton



MEMORANDUM

MEMO TO: GOVERNING BOARD MEMBERS AND SUPERINTENDENTS

FROM: PAUL KULPINSKI, Legislative Committee Chair

DATE: April 15, 2016

SUBJECT: SUBMISSION OF PROPOSED ISSUES FOR CONSIDERATION FOR THE 2017 POLITICAL AGENDA

I look forward to serving as your Legislative Committee Chair as we prepare for the Delegate Assembly and work to create a Political Agenda for the upcoming legislative session. I'm honored to be a part of this important process and look forward to hearing your proposals.

As you know, your input to the Legislative Committee is critical. This year we ask that you take a moment to review the current [2016 Political Agenda](#) and reaffirm your top five priorities. Furthermore, please indicate two additional priorities you would like the Legislative Committee to consider. [Click here](#) to submit the form online or [here](#) to download the pdf version. Once submitted, these proposals will be compiled by staff and provided to the ASBA Legislative Committee for consideration. The Committee will then create a draft document that will be circulated to all governing boards and superintendents. This draft agenda will be the basis for discussion and final approval at the official Delegate Assembly on Saturday, September 10th. The timeline is as follows:

- Friday, May 20th – Proposed Items Due
- Friday June 3rd – Legislative Committee meets
- Week of June 20th– Legislative Committee recommendations sent to all governing board members and superintendents
- Saturday, September 10th – Delegate Assembly (Saturday morning following the Law Conference)
- November 2016 (TBD) – ASBA/AASBO/ASA Legislative Workshop

As a reminder, you should schedule this item on an upcoming Board agenda for discussion. Please remember, only one submission per District and it must reflect the collective will of the Board. These proposals are due by the close of business on Friday, May 20, 2016.

As you are aware, the 2016 Delegate Assembly will determine the positions of the Arizona School Boards Association for any future Special Sessions of the current legislature and for the First Regular Session of the Fifty-Third Legislature. In addition to submitting proposals, your board has the opportunity to help craft ASBA's advocacy stances by [registering](#) your district's delegate. Your delegate will represent your district at the Delegate Assembly, a critical meeting where the views of your district can be represented and discussed. The Delegate Assembly will be held on Saturday, September 10th at The Camelback Inn.

Thank you for your active participation in ASBA. If you have any questions, please call Darbi Jenkins, Governmental Relations Analyst at 602-254-1100 or 800-238-4701. You can also reach her by email at djenkins@azsba.org; she is happy to help answer any questions you may have. **Once again, all proposals are due by May 20, 2016.**

ISSUES FOR LEGISLATIVE COMMITTEE CONSIDERATION –

2017 POLITICAL AGENDA

The Governing Board of _____ School District presents the following issue(s) to the ASBA Legislative Committee as adopted by the Governing Board on _____.

Top Five Priorities

1. _____
2. _____
3. _____
4. _____
5. _____

Additional items for consideration

1. _____
2. _____

PLEASE RETURN BY: MAY 20, 2016

ASBA FAX #: 602.254.1177 OR EMAIL: esanchez@azsba.org

Prefer to complete this form online? [Click here.](#)

www.azsba.org

Quality leadership and advocacy for children in public schools

ASBA Delegate Assembly Special Notice

In accordance with the provisions of Article IV, Section 2(a) of the association bylaws, a governing board that is an active member of the association shall be deemed to be present at a membership meeting if one or more members of such governing board are in attendance. On each matter presented to the membership for vote, each governing board that is an active member shall be entitled to one vote, provided such governing board of a school district has paid dues as established and assessed as in Section 3(a) hereafter. The right to the floor for the purpose of discussion shall, however, be open to any and all members of a governing board that is an active member.

Section 3. Dues of membership

(a) Active - The dues of each school district shall be as established by the association at its annual membership meeting or as established by the law.

ASBA Official Delegate Form

To ensure an orderly process with which to conduct the meeting of the ASBA Delegate Assembly on Saturday, Sept. 10, 2016, please send us the names of the delegate and alternate who will represent your board at the meeting.

Name of Delegate: _____
(Please print)

Name of Alternate Delegate: _____
(Please print)

School District: _____
(Please print)

County: _____
(Please print)

☐ I am a first-time delegate (please check here).

Please submit your official delegate form to ASBA by August 26, 2016.

- Complete delegate forms may be faxed to 602.254.1177.
- To complete this form online, go [here](#).

Event Registration Is Also Required

All delegates must also register for the ASBA Delegate Assembly. The registration fee for this year's Delegate Assembly is \$55/person. Registration begins online on July 5, 2016, and must be completed no later than August 26, 2016. Register [here](#).

2016 Political Agenda

Long-Term Focus

These overarching issues must be addressed for public schools to excel and provide an opportunity for every child to succeed. Providing high quality public education is the best investment to grow Arizona's economy. The items below reflect those key issues on which we will concentrate over the next 5-10 years.

1. Strengthen the school finance formula to equitably and adequately fund public schools to:
 - a. Assure a more stable and reliable source.
 - b. Maximize local school district flexibility in managing these funds.
 - c. Require the same financial accountability and transparency measures of all schools and individuals that receive public funds.
 - d. Repeal any program that gives public monies for private schooling.
2. Uphold, preserve, and strengthen local control to reinforce the connection between the community and its elected governing board members.
3. Meet the unique educational needs of every student so that all students have the opportunity to reach their full potential.

Short-Term Focus

Building toward our long-term areas of success, the following items represent critical needs to put us on that path, and will engage our energies up to the next 3-5 years.

1. Reinstate and fund formulas to comply with at least state school building minimum standards.
2. Provide greater equity in funding and access for special education students within the public school system.
3. Allow public school tax credits to be used as determined by local districts.
4. Establish financial transparency and academic accountability for Empowerment Scholarship Accounts.
5. Maximize income opportunities for teachers' salaries and student support.
6. Fully restore 9th grade CTE/JTED eligibility and funding so students have the opportunity to explore career fields and/or certification completion.
7. Require comparative and consistent Auditor General Reports for public (district and charter) schools.

2016 Legislative Session-Specific

Building toward our long-term areas of success, the following items reflect issues that will not only move us forward, but we believe can be accomplished next year given the legislative atmosphere and current public trends.

1. Fully fund full-day kindergarten and include kindergarten students in the override calculation.
2. Fund inflation fully in the manner prescribed by statute mandated by Arizona voters.
3. Repeal CTE and JTED cuts slated to take effect in Fiscal Year 2017.
4. Change "override/budget increase" language to "locally controlled funding" to better reflect what voters are being asked to support.
5. Fund the implementation costs of Arizona's standards, assessments, and technology.
6. Restore Building Renewal funding to ensure school facilities are adequately maintained.
7. Allow districts the option to operate individual schools for 200-day school years and increase accompanying funding to 8% from 5% to improve student achievement.
8. Increase the compulsory attendance age from 16 to 18 years.
9. Eliminate the change to current year funding.
10. Advocate to lessen unfunded mandates and administrative burdens.
11. Allow school districts greater flexibility in the divestiture of property to address population and course needs.
12. Protect desegregation funding from any cuts or modifications.
13. Require charter holders and applicants to use their local entity's most recent demographic study and enrollment demand data to justify the need for a new school.

WASHINGTON ELEMENTARY SCHOOL DISTRICT No. 6

TO:	Governing Board	<u> </u>	Action
		<u> X </u>	Discussion
FROM:	Dr. Paul Stanton, Superintendent	<u> X </u>	Information
		<u> </u>	1 st Reading
DATE:	April 28, 2016		
AGENDA ITEM:	<u>Facility Asset Sustainability Review</u>		
INITIATED BY:	<u>Cathy Thompson, Director of Business Services</u>	SUBMITTED BY:	<u>Cathy Thompson, Director of Business Services</u>
PRESENTER AT GOVERNING BOARD MEETING:	<u>Tim Detlaff, Ameresco</u>		
GOVERNING BOARD POLICY REFERENCE OR STATUTORY CITATION:	<u>BBA</u>		

SUPPORTING DATA

Funding Source: N/A
Budgeted: N/A

Through working on the current bond projects and trying to identify future projects, it became apparent that it would be helpful to have a database in which staff could track age and condition of district buildings and sites as well have ready access to comprehensive facility condition reports with estimated replacement costs. The intent was to find a way to objectively review all district facilities and prioritize needs based on actual condition of buildings and the life cycles of individual building components. This would enable the District to become more efficient with the development of multi-year capital plans for budget planning.

District staff began implementation of the AssetPlanner software in late 2015. Maintenance staff walked each site to evaluate areas specific to their trade specialty such as HVAC, electrical, structural, plumbing, and grounds. The teams participated in weekly conference calls over a 4-week timeframe to record information for all buildings and sites. Ameresco staff entered all the data into the software and sent the completed data back to the district for review and verification. We will continue to refine the information that is included for each building and develop processes to ensure that the database is updated as changes or improvements are made. Several departments will collaborate to utilize this database as a long-range planning tool.

Attached is a presentation that details methodology and current analysis of the data.

SUMMARY AND RECOMMENDATION

No recommendation necessary.

Superintendent Dr. Paul Stanton

Your Trusted Sustainability Partner.

AMERESCO
Green • Clean • Sustainable

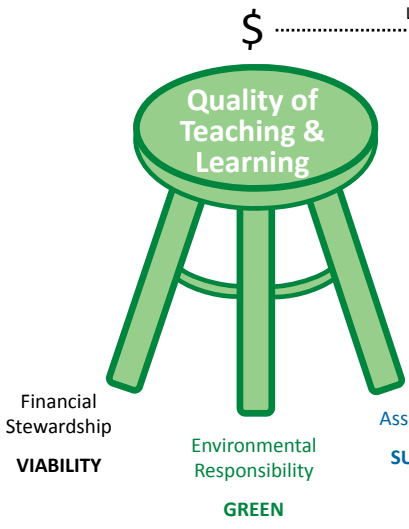


In-Progress

Tim Dettlaff, Sr. Vice President & General Manager Asset Sustainability
Jeff Page, Business Manager, Asset Sustainability Group

WESD - Washington Elementary
School District

Quality of Teaching & Learning



Limited funding

Quality of Teaching & Learning

Financial Stewardship
VIABILITY

Environmental Responsibility
GREEN

Asset Sustainment
SUSTAINABILITY

Capital Leveraging

- Quantification of Need
- Solutions & strategies
- Create Political Awareness
- Board Level Ready

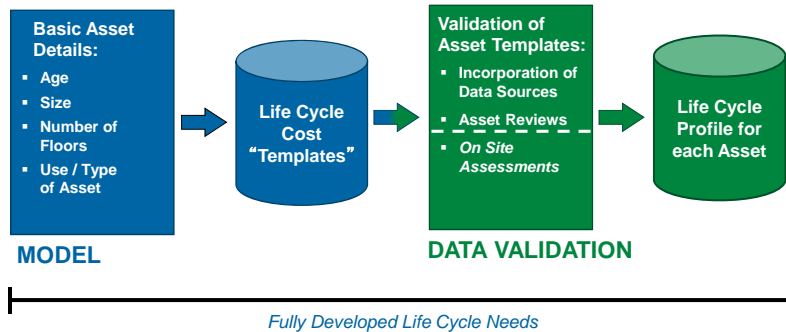
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AMERESCO

Life Cycle Modeling and Data Development

- Unique Data Development: Best Practices

- Establish Life Cycle cost templates for all assets utilizing data modeling techniques
- Establish Life Cycle cost profiles and timelines for each facility



Basic Asset Details

Basic Asset Details Required:

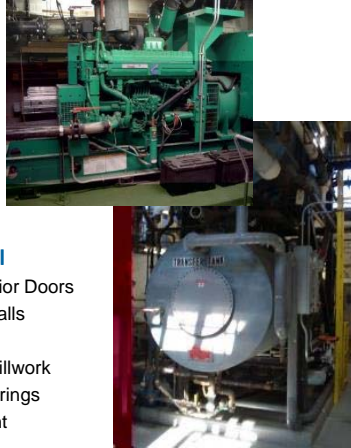
- Facility Name
- Facility Age
- Facility Size
- Number of Floors
- Facility Type:
 - Elementary school
 - Middle School
 - Office
 - Administration
 - Etc.



Component Inventory

Mechanical

- Heating Systems
- Ventilation Systems
- Air Conditioning
- Plumbing / Drainage
- Building Controls
- Fire Prevention



Architectural / Structural

- Roofing, Windows, Exterior Doors
- Foundation & Exterior Walls
- Flooring & Ceilings
- Interior Walls / Doors / Millwork
- Painting & Window Coverings
- Accessories & Equipment

Electrical

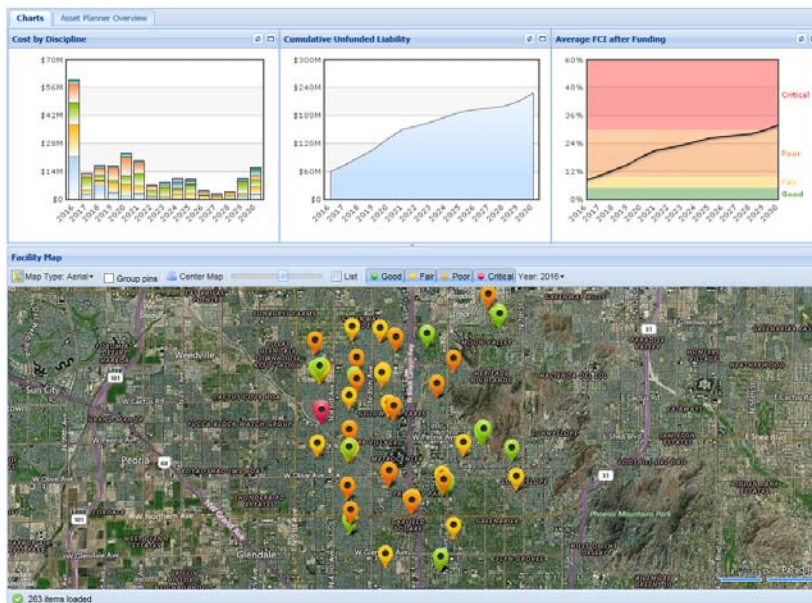
- Power & Distribution
- Interior Lighting
- Exterior Lighting
- Emergency Power
- Fire Alarm System
- Comm / IT Systems
- Security Systems
- Clock Systems

Property / Site

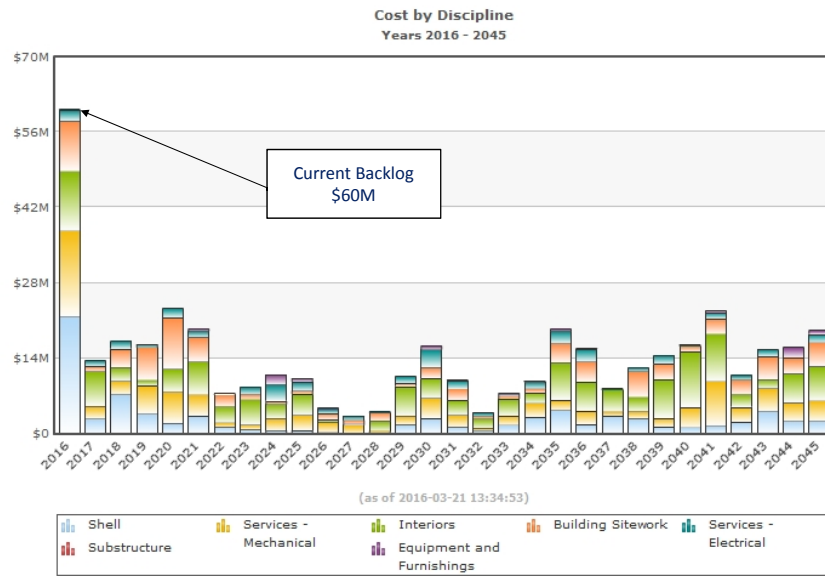
- Roadways / Driveways
- Paving & Walkways
- Retaining Walls
- Landscaping
- Fencing
- Underground Utilities

Asset Map / Dashboard

Preliminary Results Only



Projected Capital Needs



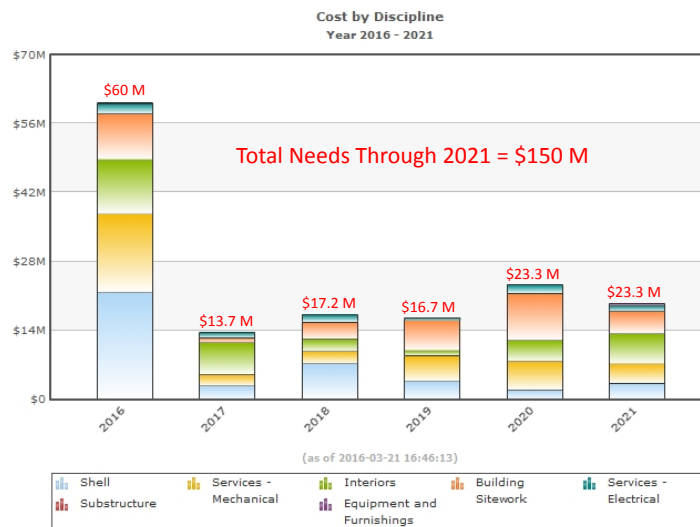
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Preliminary Results Only



Projected Capital Needs (Through 2021)

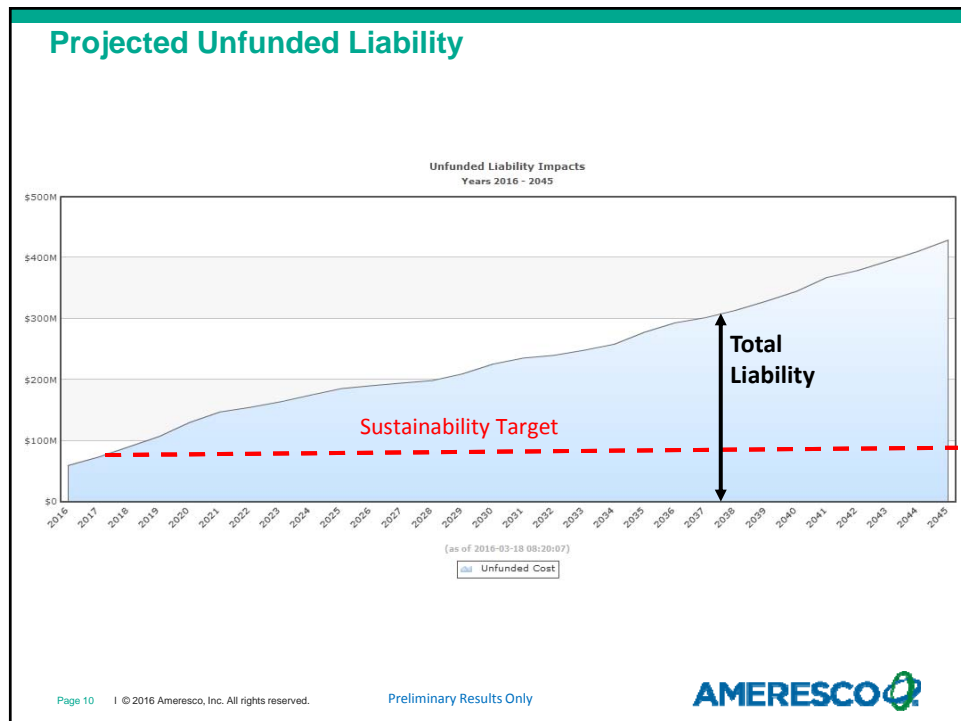
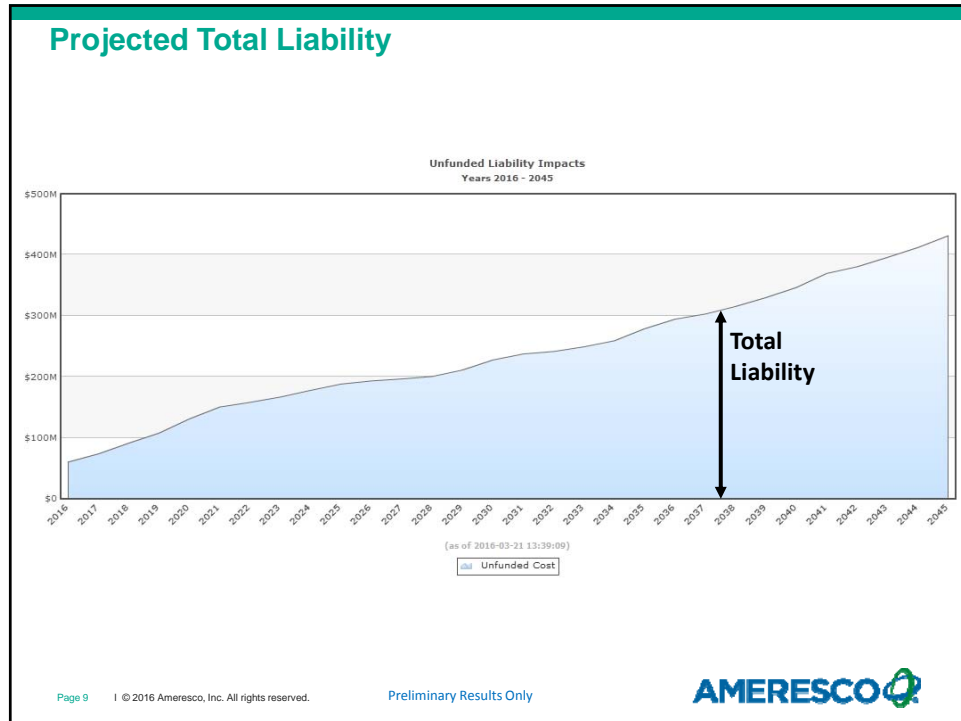


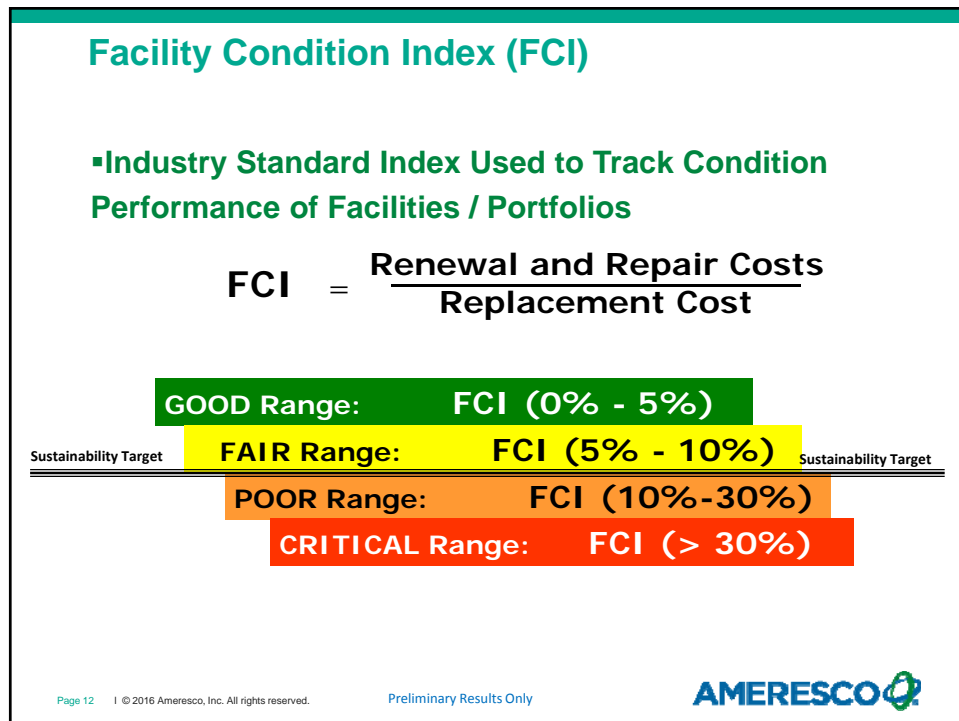
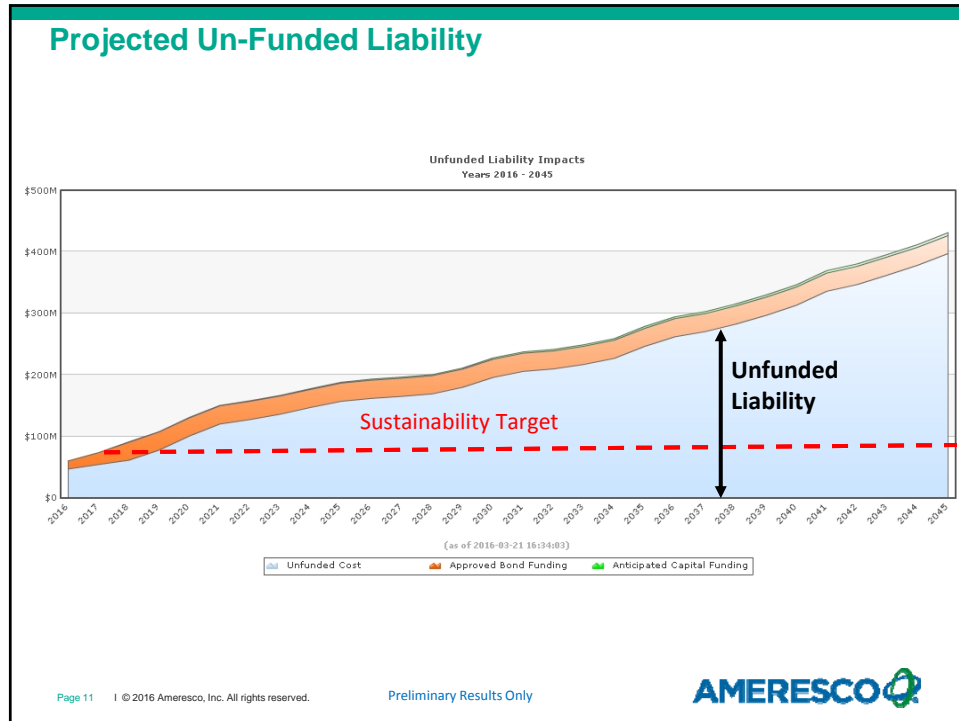
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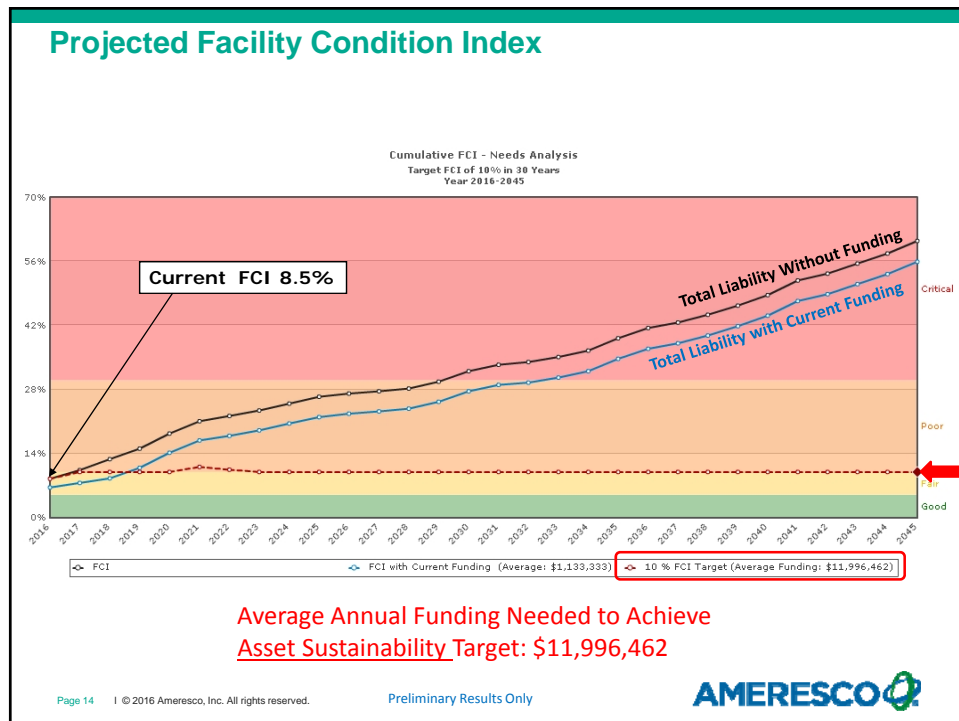
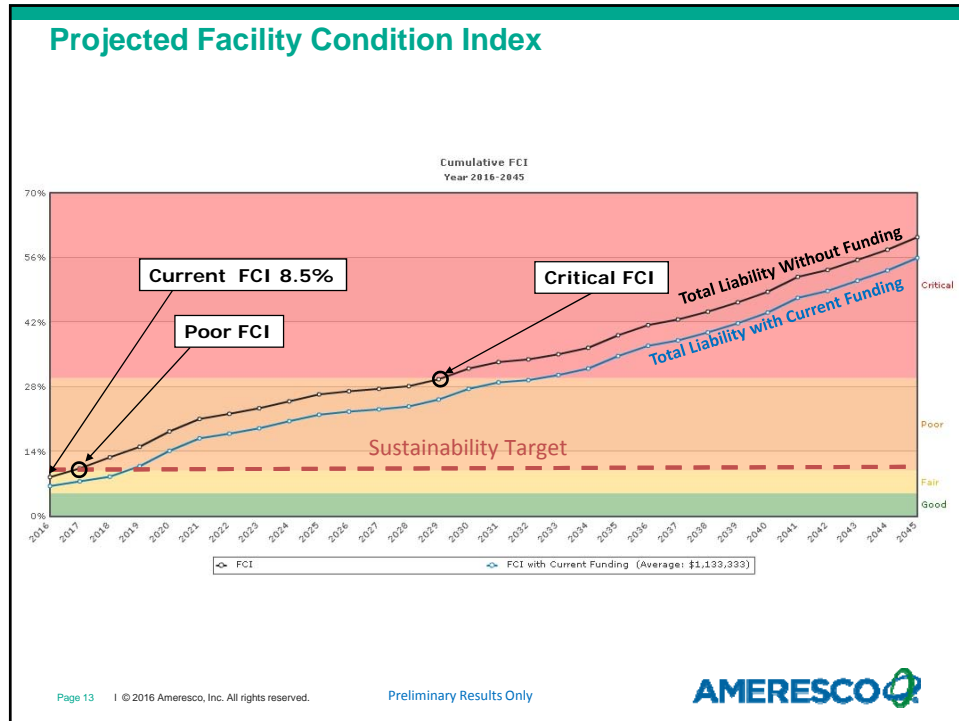
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Preliminary Results Only









Strategic Outcomes

Outcomes Enhancing “Quality of Teaching & Learning”

1. Enhanced **decision making framework** utilizing best practices
2. Manage **funding shortfalls** and establish **Target Funding Strategy**
3. Establish Strategies to **Create Capital**
4. Establish **Risk Mitigation Strategies** and **Risk Based Metrics**
5. Enhanced asset **value** and **level of service**
6. **Leveraging data for multiple Investment Strategies**

THANK YOU!



AMERESCO
ASSET SUSTAINABILITY
Green • Clean • Sustainable



Software Solutions – Innovative Decision Support

Specializing in Portfolio Wide Business Planning

- Holistic Portfolio Planning
- Funding Appropriation
- Reporting Strategies
- Decision Development
- Dashboards
- Mobile Dashboards

Strategic Suite:

- **Asset Planning** – Capital and Life Cycle planning / Decision making and benchmarking
- **Project Planning** – Funding approvals and Management

Tactical Suite:

- **Preventative Maintenance** - Work Order Management / Demand response management
- **Service Request** - Day to Day field management & ad-hoc requisition management and tracking

Energy Management Suite:

- **Energy & Sustainability** – utility tracking, benchmarking, management, QSUM, Weather trending/normalization
- **M3** – Measurement Management Module (integrating energy optimization with life cycle management)

NEEDS ANALYSIS

- Life Cycle / Forecasting
- Condition Validation/ Assessment
- Enrolment / Utilization
- Risk Measurement / Metrics
- Funding Appropriation

STRATEGIC PLANNING

- Capital Creation Strategies
- Funding Leverage / Requests
- Business Solutions – Financial
- Stakeholder Communication

METRICS, TRACKING & BENCHMARKS

- Capital & Operation Management
- Budget Measurement
- Benchmarking
- Monitoring of Business Plans
- Energy Optimization / Tracking



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